

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**25<sup>th</sup> Day's Proceedings, 4<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Not Present: John Marr, Eastern Commissioner. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

Fees received in February 2024 from Stormy Taylor, Recorder of Deeds were approved. Fees deposited with the Treasurer were \$30,223.83.

The monthly report of monies received in February 2024 by Diane Thompson, County Clerk was approved. Deposited with the Treasurer was \$12,787.05.

The Commissioners received monthly fees collected report from Prosecuting Attorney, Robert Russell for January 2024 totaling \$1,800.00 which was deposited with the Treasurer.

Commissioner Matthews and Commissioner Kavanaugh met with Mitch Marquess for the Building and Grounds Update; also present: Jennifer Powers, County Clerk Chief Deputy.

Justice Center: Marquess reported the largest heating ventilation, and air conditioning (HVAC) unit, that serves the juvenile offices, is not working.

Staffing:

- Custodial Staff – Marquess stated he is hiring a new worker and would like to increase the starting pay. The Commissioners approved the new custodian to start at \$14.87 per hour; after 90 days and satisfactory performance an additional \$0.30 per hour raise may be given. Marquess reviewed the extensive work being done by the existing custodian with noticeable results in the Justice Center and Courthouse. Marquess requested an increase in pay for the existing custodian. The Commissioners approved a pay increase for the existing custodian from \$15.23 per hour to \$16.13 per hour.
- Maintenance Staff – Commissioner Kavanaugh stated that all maintenance staff need to have a valid driver's license since the job requires maintenance of multiple buildings at various locations and requires the ability to pick up supplies from various vendors. Commissioner Kavanaugh reviewed the Commission's willingness to assist the employee's ability to complete the needed steps, and the previous conversations with the employee where a raise was given so the needed equipment/steps could be accomplished. Commissioner Kavanaugh stated that if the driver's license was not obtained soon, Marquess should start looking for someone to replace the employee.

135 W. Market Street: Marquess reviewed known items stored in the building: sheriff files, maintenance tools and equipment, University of Missouri Extension offices and supplies.

Commissioner Matthews and Commissioner Kavanaugh met with Diane Thompson, County Clerk; Tracy Brantner, Johnson County Economic Development Corporation Executive Director; Jennifer Powers, County Clerk Chief Deputy to review the proposed Phase 3 Scope of Work for Courthouse Heating, Ventilation, Air Conditioning from IMEG Design Team. Kenneth Ragland, Windsor Examiner joined for part of the meeting.

Task 3 – Final Construction Documents / Bid Submission: The group discussed that the 75% Construction Documents complete meeting may not be enough and would like to request a 90% meeting be added.

Task 4 – Bidding and Negotiation Services: Brantner stated that the task, as presented, may need additional funds for bid tasks to be completed by the Design Team. Brantner reviewed that engineering firms, in her experience, have prepared all bid specifications, contract documents, addendum documents, and advertised the bids. Powers reviewed that when the Commission put out the entryway request for bids, there was a purchase of American Institute of Architects (AIA) contract documents but with multiple efforts, she was not able to understand the information required to prepare the needed documents. Powers asked if legal counsel could prepare the contracts and other required forms. Commissioner Matthews stated that legal counsel could provide a review of the prepared documents but it may not be the best use of time to have legal counsel prepare the documents. Brantner noted that if the IMEG Design Team was not able to complete the tasks, the Commission could consider contracting with Pioneer Trails Planning Commission (Norman Lucas) to prepare the needed documents, since he has experience in that field. Commissioner Kavanaugh noted the challenge of bringing an additional party into the discussion at this point. Commissioner Matthews and Commissioner Kavanaugh would prefer to have the IMEG Design Team develop a contract and all necessary bidding documents.

Task 5 – Construction Administration Services: The group had the following questions: Is the bi-weekly phone call twice a week or every two (2) weeks? Who will determine the "as needed basis" for site visits and are those visits included in the \$61,610.00? Will IMEG be recommending the County pay invoices based on a phone call with the General Contractor? Who will be responsible to review payroll submittals and required minority and women business enterprises (MBE / WBE)?

Invoicing and Payment – Commissioner Kavanaugh noted that ten (10) days for payment is too short and requested it be increased to at least 15 days. Powers noted that invoices should be sent to more than one person and should include the County Clerk's office, possibly with a read receipt. Brantner reviewed that invoices currently are being sent to her and there were some instances that the invoice was not forwarded to the County in a timely manner.

Powers was tasked to send an overview of this meeting to the IMEG Design Team in preparation for the March 5<sup>th</sup> scheduled meeting.

Commissioner Matthews and Commissioner Kavanaugh met with Diane Thompson, County Clerk and Lisa Treece, Human Resources Director to discuss the Workers Compensation Insurance renewal effective April 1, 2024 through Missouri Rural Services (Broker: Mike Keith Insurance) The bill presented is the estimate with a final bill coming later this year for the full amount of Work Comp insurance. Treece stated the county had reduced claims that last year had and if this year's claims are low again, then the following year should be reduced renewal rates. Treece noted the Sheriff's Office and the Road and Bridge Department have the greatest expenses due to the number of employees and pay increases.

*RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT 25<sup>th</sup> Day's Proceedings, 4<sup>th</sup> Day of March 2024 is continued on page 294.*



(CONTINUED FROM PAGE 294) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**25<sup>th</sup> Day's Proceedings, 4<sup>th</sup> Day of March 2024**

Commissioner Matthews and Commissioner Kavanaugh met with Laura Smith, Collector for the 2023 Collector's Annual Settlement, as required by RSMo 139.160.

2023 Collector's Annual Settlement: Smith presented and reviewed the 2023 Settlement with total credits (collections, delinquents, abatements): \$65,850,717.59 and total distributions (hospital, schools, fire protection districts, sheltered workshop, ambulance district, cities, etc.): \$61,113,434.02.

2023 Real Estate and Personal Property Tax Abatements, Additions, and Supplemental Bills: Smith reviewed that the County is required to hold delinquent taxes for three (3) years and Ruthane Small, former Collector, held on to delinquent personal property taxes for seven (7) years. Smith intends to hold the delinquent taxes for five (5) years moving forward, which will work with the new software. Smith reviewed her recommendation that the County write-off the 2016 Personal Property amount of \$81,596.42. Smtih reviewed the recommendations deletions, additions and supplementals for real estate and personal property. Commissioner Kavanaugh motioned and Commissioner Matthews seconded to approve the 2023 Real Estate and Personal Property tax abatements, additions, and supplemental bills made during the fiscal year of 2023 by the Assessor's Office as reported in the Real Estate and Personal Property Yearly Registers located in the Collector's Office, pursuant to RSMo. 137.260, 137.270, 140.130, and 140.730. Motion carried.

Abstracts of the Back Tax Books: Smith reviewed that she has submitted the Attachment to Real Estate Tax Abstract of Delinquent Tax in the amount of \$1,468,239.38 as of March 1, 2024 and Attachment to Personal Property Tax Abstract of Delinquent Tax in the amount of \$2,553,789.49 as of March 1, 2024 to the County Clerk. Smith noted that the County Clerk will use the information to complete and submit Missouri Department of Revenue Forms 1313 and 205.

February 2024 Tax Distribution: Laura Smith, Collector of Revenue, presented the tax distribution summary with total distribution (including tax sale) of \$743,337.05 for February 2024.

Adjournment was at 4:00 p.m. The next meeting will convene on March 5, 2024.

ATTEST: \_\_\_\_\_  
 Diane Thompson, County Clerk

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 Troy A. Matthews, Presiding Commissioner

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 John L. Marr, Eastern Commissioner

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 Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**26<sup>th</sup> Day's Proceedings, 5<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The transfer of funds for payroll of County Officials and employees for the period February 17, 2024 through March 1, 2024 was approved from County funds in the following amounts: County Revenue: \$70,052.57; Road and Bridge Department: \$39,745.75; Assessment: \$16,810.90; Bridge Construction: \$24,585.62; Juvenile Officers: \$3,808.41; Prosecuting Attorney: \$29,244.52; MoSMART Sal Supplement: \$276.90; Recovery Court – SAMHSA Grant: \$6,158.47; Commission Administrative: \$0.00; Sheriff: \$79,638.90; Jail: \$81,033.72; P.A. Child Support IV D: \$2,339.80; P.A. VOCA Grant: \$1,923.08; Grand Total: \$355,618.64.

The Commissioners met with Stephanie Truex, Johnson County Community Health Services (JCCHS) Director and Darlene Buckstead, JCCHS Board President for the monthly update; also present: Diane Thompson, County Clerk. Truex reviewed the future intent to invite a different service manager each month's meeting to review specifics to their area.

Testing: Truex reviewed that there were 10-15 cases of influenza were reported each day of the previous week and coronavirus (COVID) cases were starting to be reported by agencies again.

United Healthcare Insurance: Truex stated staff is in discussion with United Healthcare Insurance to hopefully provide services to their customers again.

50 Years of WIC (Special Supplemental Nutrition Program for Women, Infants and Children) Service: Truex reviewed the program provides quality nutrition education, breastfeeding promotion and support, nutritious foods and referrals to health services and is in it's 50<sup>th</sup> year of providing services. Truex stated there will be a summer event with a 1970's theme centered around WIC with a baby shower and tie-dying.

Onsight Wastewater Treatment System Appeals Panel: Truex noted that the third member is currently vacant and the JCCHS Board hopes to have a nomination for the Commission's consideration soon.

The Commissioners received the February 2024 Summary Settlement from Treasurer Heather Reynolds.

The Commissioners met with Alexandra Lock, District Area Manager, to review services available through EagleView Technologies. Also present: Mark Reynolds, Assessor; George Taylor, Assessor Deputy; and Jennifer Powers, County Clerk Chief Deputy.

Lock reviewed the intelligent imagery, available through EagleView, brings together images captured by five (5) cameras on an airplane from all four cardinal directions to create a detailed image that integrates with Ulrich's Assessor Software. Lock stated there is no other oblique vendor that provides a 1-inch ground sample distance (GSD) and that detailed imagery allows for more accurate measurements in the office. Lock reviewed that for assessment purposes, the best time to take images is during the season when leaves are not on the trees and brush is died down (November-March). Lock stated the intelligent imagery is helpful for public safety, emergency management, property appraisal assessment, and GIS departments and integrates with SAM (Survey and Mapping, formerly Midland) and Integrity users. Oblique imagery would be available to anyone within the county that the County gives accessibility to through the online platform, Connect. The contract allows the imagery to be shared across all governmental entities internally. There are different integrations that are also available for ESRI users depending on the platform of mapping software that is being used. EagleView also supports an integration with SAM, that internal users within the county could also use if the county chooses to integrate that way. Without integration into any other software a login to our online software, Connect, would need to be granted per user. Software license terms include 250 users, with 50 concurrent users.

Emergency Services Integration: Lock reviewed the benefits for Emergency Services Dispatch (E-911) to view images based on geolocation data, provide critical site details such as road access, door/window placement, to identify safe and efficient routes for first responders to reach incident locations. It was noted that Johnson County Central Dispatch uses ONESolution by CentralSquare Technologies; and EagleView is currently able to integrate with ONESolution. Lock stated that industry standard ortho mosaic imagery could be integrated in a similar fashion to how the dispatch is currently using imagery from other vendors. EagleView also can integrate the obliques via an application programming interface (API) integration.

Lock reviewed that any GIS shapefile layers, for example parcels, roads, soil grade, etc. that the county has access to could be uploaded and overlaid on the imagery for use in the online platform, Connect.

Lock stated that the Assessor's staff could overlay the parcel file for field appraisers within the Assessor's office with all the associated data (owner name, parcel ID) to have access during field and desk inspection with the visual of imagery behind the data and date the imagery was captured associated.

Assessor Integration: Lock reviewed the process for Assessor staff to utilize ChangeFinder process that would identify properties with changes into a report so that Assessor Staff can verify changes in person.

Reynolds suggested images being taken every other year to assist in the assessment of real property (required every other year) and noted the likely increase of reassessments with the lists created.

Taylor reviewed that, at this point, he is the only staff member reviewing parcels and measuring for updates. Taylor reviewed that he has encountered challenges / conflicts in the field with property owners, but with the additional imagery, it may assist to reduce the frustration when the visit can be visually justified. Reynolds stated legislation is likely to pass that will require a physical inspection or field visit of the property due to the challenges as encountered by Jackson County Assessment, so field visits would not likely be eliminated. Reynolds stated that the services provided through EagleView, would assemble a list of properties to be reviewed instead of leaving it up to field work to find changes on each individual property in Johnson County.

Costs: Lock reviewed the proposed First Year Scope of Work for \$174,979.64 includes:

- GSD ortho and oblique imagery with 786 square miles of three (3) inch and 79 square miles of one (1) inch. Reynolds noted the LaTour area, and possibly others, would not need to be at a one (1) inch level. Lock stated amount and location of miles could be adjusted, before the agreement is signed.
- 27,500 building outlines
- Disaster Response Program including disaster coverage imagery at no additional charge for imagery of up to 200 square miles of affected areas (i.e. tornados rated Enhanced Fujita Scale EF4 or greater and earthquakes measured at 6.0 on the Richter Scale or higher). Discounted rates are available for areas greater than 200 square miles or disasters rated below the aforementioned levels subject to EagleView resource availability.

Lock reviewed that additional imagery is proposed to be completed three years after and the \$167,351.14 cost is proposed to be paid in annual payments. Reynolds suggested that images being taken every other year to assist in the assessment of real property required every other year. Reynolds noted that future imagery could be a shared cost agreement with cities, emergency services and other entities using the images. Lock stated that sometimes SAM charges the user to have access to the imagery, but EagleView does not have any control over those costs. Lock stated other counties have avoided the bidding process with EagleView being a sole source provider; a letter will be presented for Commission's and legal counsel's consideration of sole source compliance.

American Rescue Plan Act (ARPA) Funding: Lock reviewed they have compiled a list of reasons that EagleView solutions may align as eligible ARPA funding expenses; the list will be sent to the Commission. Lock stated the main reason was for replacement of lost public sector revenue, using this funding to provide government services up to the amount of revenue lost due to the pandemic.

Lock will email supporting documents to assist with the Commission's consideration of entering into the agreement.

The Commissioners met with Mitch Marquess, Building and Grounds Supervisor, regarding custodian staffing. Marquess stated that the custodian who started work on March 4, 2024 quit on March 5, 2024. Marquess stated that the current building and grounds staff are not able to complete all the cleaning tasks of the county buildings. Marquess noted that Tague and Marquess have been picking up the trash in the Justice Center and the Courthouse. Marquess asked if the Commission would be agreeable with South Annex staff removing their own trash and providing for daily cleaning until the position is filled. The Commission were agreeable. A post was put out on social media advertising the open position.

The Commissioners met with Trudy Faulkner, STRATA Architecture + Preservation Vice-President; Phillip Parra, IMEG Principal Executive; Stuart Braden, IMEG Principal / Sr. Engineering Specialist; Rachel A Butz, IMEG Electrical Designer; Collin Braden, IMEG Mechanical Designer to discuss the Courthouse Heating Ventilation, Air Conditioning (HVAC) Phase 3 Construction/Bid Documents and Construction Administration Scope of Work and Costs. Also present: Diane Thompson, County Clerk; Jennifer Powers, County Clerk Chief Deputy; Tracy Brantner, Johnson County Economic Development Corporation Executive Director.

**January 16, 2024 Meeting Action Items: County's February 8, 2024 Response | Today**

- a. STRATA is to review swing of doors located on the Second Floor at the County Clerks Office and Commission spaces. The doors swings with the exception of the Commissioners Conference room were not intentionally modified and will be corrected to remain as existing.
  - Design Team reviewed and updated the swing of doors located for the building on the drawings.
- b. Review Options for removal of the safe from County Clerk's Office. Likely through the south window, or through the larger window opening on the East Elevation which would require moving the safe across the floor. Supplemental reinforcing will likely be required. Alternate would be to look at temporary removal of one of the historic doors into the Clerk's Office which would impact the adjacent plaster and framing to create a wide enough opening. This was not seen as a viable option.
  - Design Team has not discussed options to find a solution.
- c. County needs to confirm if the second stall at the First Floor Women's Restroom is to be made private for employees.
  - First Floor Women's Restroom second stall does not need to be made private.
- d. County is to confirm if Design Team is to install tank toilets in all locations throughout the building. This would require installation of new toilets at the First Floor, the remainder can be reused.
  - The Commissioners determined that tank toilets are fine.
  - Stuart Braden reviewed that a tank toilet is not as robust as a flush mount toilet. Collin Braden stated that slab demolition may be required for tank mount. Stuart Braden stated that the toilets would all be low flush but there is an option to have two types of flushes available. The Commissioners did not desire to have two types of flushes available. Faulkner will review that all toilets will be handicap accessible toilets, at the higher height, and compliant for slide board.
- e. Commissioners to confirm if Design Team is to create an alternate for replacement of the east entrance stairs.
  - The Commissioners determined that the Design Team should not create an alternate for the replacement of the east entrance stairs.
- f. Commissioners are to confirm if the East primary entrance is to have a card swipe included on it or if having employ options for entrance at the East accessible entrance and the west entrance is sufficient.
  - The Commissioners determined that they do not want a card swipe included at the east entrance stairs.
  - Faulkner will exclude the work from the contract and maybe a change order depending on excavation results.
- g. Commissioners are to confirm if electronic strike door hardware is to be included at the Auditor and Treasurer exterior doors that are tied to time clocks for release during business hours and secure after hours. Doors will be fail secure if there is a power outage. Review installation of a remote door release for Auditor if the door is secured at all times for staff to be able to release the door for deliveries.
  - No electronic strike door hardware is to be included at the exterior Treasurer and Auditor doors.
  - Stuart Braden stated that both doors will need a mechanical release.
- h. Selective demolition is to be completed in select areas to better understand the building construction – i.e. the chase locations at the Basement central core. We are assuming this is structure for support of the Tower, however there may be chases that can be used to get piping and conduit up through the building and minimize impact on existing plaster walls / existing construction.
  - Design Team will identify the spaces to be cored. The Commissioners approve County Maintenance or Contractor to core the identified spaces.
- i. STRATA is to review switching from a fixed / swing door at the Conference Room to the north of the Commission Hearing Room and confirm this meets egress requirements for the conference room.
- j. Commissioners are to provide the Design Team with directive about the Third Floor Departments and whether they are staying as is or being modified.
  - The Commissioners want the DOAS to be planned for installation in the current Maintenance office on the third floor, moving the existing wall to allow for the DOAS. The third-floor offices should be planned with the office holder's design requests.
  - Faulkner stated the State Historic Preservation Office (SHPO) will likely be opposed to the project including HVAC equipment on the third floor.
- k. Commissioners are to review the extent of storage in the Attic and determine if any additional structural shoring or organization with shelving is required from the Design Team to be integrated into the drawing set.
  - The Commissioners do not want the Design Team to plan for additional storage or structural shoring for storage spaces.
- l. Design Team to review potential for elimination of the exterior security bars. They may be impacted when the steel lintel overhead are repaired. Design Team will review this in relation to the historic placement of security bars and where the original jail space / Sherriff's office were placed in the Building.
  - Faulkner stated the security bars were not original and window replacement would be easier if the bars were removed but if the Commission wanted the bars to remain, the CD's could list the BASE: leave in place, strip and reseal and ALTERNATE: remove and do masonry repairs. The Commission stated that with the additional work to install windows from the inside and repair the bars, there would likely be no savings to keep the bars.

- m. Design Team needs to set a meeting with the Missouri State Historic Preservation Office prior to moving forward much further with the design.
- Faulkner will set up a March-April meeting with SHPO to review the desired plan and requested the Commission attend that virtual meeting.
- n. Design Team - Submit fees for Construction Document's (CD). This will include Site Survey, Civil, Architectural, Structural, Mechanical, Electrical, Plumbing, IT / Network, and Cost Estimating scopes of work.
- o. Commission - Fee review, comment, and approval for CD's phase of Design.
- The Commissioners will act upon receipt of the Construction Documents Phase of Design.
  - See below conversation.
- p. Commissioners are to determine relocation options for all employees / furnishings to be removed from the building for the duration of the construction project. Carlyse, Woods, and / or Temporary trailers on an adjacent site to the Courthouse have all been discussed as options. This could impact the funds available for the Construction project.
- The Commissioners will plan for the relocation of all employees and furnishings for the duration of the construction project.
- q. Design Team is to set meeting time prior to issuing 50% CDs to walk the building with the Commissioners and identify antiques or items of furniture that are to remain in the building throughout construction in-lieu of moving out of the building and then back in. Typically, these will be focused on oversized or elements difficult to move due to weight.
- r. Commissioners are to determine if liquidated damages are to be integrated into the project (Front End Specifications).
- The Commissioners do not want to require a predetermined and agreed-upon amount of compensation that is specified in the contract to be paid by a party if that party breaches certain contractual obligations.
  - Faulkner recommended the Commission require liquidated damages. Commissioner Marr stated that he would like to see the project completed within one year, especially since initially it was suggested that the project be completed within nine (9) months. Parra stated that equipment lead times are still long, and the Commission may want to consider pre-purchase but would need to know about the warranty impacts. Faulkner noted that if the County intends to use American Rescue Plan Act (ARPA) funds, she will need to know soon as those deadlines (obligation and use of) will be firm. The Commissioners agreed to require liquidated damages and make clear the date that the county is back in the courthouse.

#### **Courthouse HVAC Phase 3 Construction/Bid Documents and Construction Administration Scope of Work and Costs**

Faulkner stated STRATA will be the point of contact for this Phase 3 Contract instead of IMEG. Faulkner stated there are typos in the percentages of Tasks 1-3 which will be updated. Faulkner reviewed construction document development process: 50% – Majority of questions should be answered | 75% – HVAC unit placement finalization | 95% – Final plan review meeting. Faulkner reviewed concerns presented from the County's March 4, 2024 meeting.

#### **Task 3 – Final Construction Documents:**

It was noted that the description did not identify that this task prepared the bid documents in addition to the construction documents. Faulkner stated the description of this task will be updated to reflect the documents completed in this task.

- Bid Documents Preparation: Powers reviewed that during the entryway project, no contractual documents/forms were included in the bid documents and the County, just a list with the different forms that needed to be purchased and completed. Brantner reviewed that those forms are typically a part of the bid specifications so that bidders are aware of requirements prior to submitting their bid. Faulkner stated the Design Team could provide a sample American Institute of Architects (AIA) contract for \$99 but noted there are many unknowns without the awarding of the bid recommended legal counsel review the document.
- Bid Advertisement: Faulkner reviewed her efforts to reach out to contractors about this upcoming project. Faulkner stated the Design Team would prepare a legal notice for the paper but would not send it to the newspaper(s) because they do not know who the County is required to advertise with (may need to develop WBE and MBE email lists). Faulkner stated the Design Team could add the bid documents to "plan room" website(s), and would provide the County an electronic and hard copy of the documents.

#### **Task 4 – Bidding and Negotiation Services:**

Faulkner stated that the Design Team would

- Pre-Bid walk-through
- Issuing the first addendum with meeting notes from that walk-through
- Addressing General Contractor questions during the bidding (Requests for Information)
- Reviewing any substitutions for bid – alternate materials
- Issuing Addendums from Requests for Information / drawing changes or clarifications
- Receipt of bids will be through the County – then we would request a copy of those bids or get them from you (hard copy or digital copy) and assemble a bid tabulation to compare all bids. If there is a clear choice -then you move forward with Notice to Proceed and contract paperwork (which we are not a part of). If there is not a clear choice – then we request draft additional clarifications and qualify the bids.

Powers requested Task 3 and 4 description be updated to include all of the work to be completed by the Design Team and additional fees, if applicable.

(CONTINUED ON PAGE 298) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**26<sup>th</sup> Day's Proceedings, 5<sup>th</sup> Day of March 2024**

Task 5 – Construction Administration Services:

- Site Visits and Phone Calls: Faulkner stated the bi-weekly phone call will be every two (2) weeks. Faulkner stated that Task 5 includes 15 site visits for STRATA (pre-construction, once a month and punch list creation and final walkthrough/inspection) and IMEG has 13 on-site observations (1 of those for the punch list) and 13 virtual meetings in their fees. The second meeting per call is virtual unless it is determined that key individuals need to be onsite (typically it will be a representative from STRATA and a representative from IMEG) onsite and in the calls for these discussions.
- Payments: Faulkner reviewed the General Contractors typically submit Applications for Payment monthly with photographs as well as certified payroll of individuals and work onsite. The Design Team will walk the site monthly, which will give a good idea of progress made and percentage complete. Through submittals and conversations with the General Contractors, the Design Team will have a good understanding of work completed, work purchased and stored, and materials purchased. The Design Team also typically speaks with the County to discuss progress and items observed.
- Certified Payroll and Disadvantaged Business Enterprise Program Compliance: Faulkner stated they are not aware of what the County is required to provide, for the American Rescue Plan Act (ARPA) funding, grant requirements, or general information for reporting and record. Typically, when certified payrolls are required, they are reviewed by the Owner/County to ensure they meet the requirements. The Design Team does not review these other than for confirmation that the work noted was completed and is at the correct percentage of completion. The Design Team will typically make sure that the certified payroll is being provided with the Application for Payment but does not vet this information.

Invoicing and Payment – Faulkner stated that invoice payment requirement will be increased to 15 days and will be emailed to a minimum of Brantner, Thompson and Powers.

Commissioner Kavanaugh requested an estimated timeline for evacuation of the courthouse. Faulkner stated the team will update the timeline since they were supposed to be at 50% of construction drawings by this time and they are not. Faulkner stated she would update the Courthouse HVAC Phase 3 Construction/Bid Documents and Construction Administration Scope of Work and Costs and have the updated version to the County late today.

Commissioner Matthews and Commissioner Marr met with Melissa Massar and Bryan Boyce with Great River Engineering; also present: Jimmy Tye, Road and Bridge Supervisor; Jennifer Powers, County Clerk Chief Deputy. Boyce reviewed his 25 years of experience with Cole County and Boone County Road and Bridge Departments and his willingness to share his understanding with Tye as he is new in his role.

Federal Motor Carrier Safety Administration's Commercial Driver's License (CDL): Boyce reviewed his experience in creating a program to allow new employees to gain the required three-level certifications to be able to take their CDL driving test.

1. Complete entry-level driver training (ELDT) from a FMCSA (Federal Motor Carrier Safety Administration) approved trucking school.
2. Obtain Commercial Learner's Permit (CLP).
3. Meet the Missouri CDL requirements as set by the Missouri Department of Revenue.
4. Pass required knowledge and skills tests.

Boyce reviewed that for step 1, he worked with Marsha Smucker, through JJ Keller, to provide the ELDT computer-based training for \$250.00 per person. Boyce reviewed that he assigned the training oversight to an employee and that employee walked the CDL applicant, through the various required steps of ELDT and equipment training. Boyce recommended the employee overseeing training attend training sessions with the new employee(s), until they are confident with the information and process. Boyce stated that the JJ Keller ELDT computer-based training requires each person completing the training to be logged into the "program" and then each section can be repeated until the individual successfully completes their training. Boyce stated that successful completion can be customized by Tye identifying what will be considered a passing percentage. Boyce also reviewed that through the JJ Keller training program, the driving training can be tracked as well, with Tye identifying the minimum driving training hours to be invested in the employee so that records are consolidated. Boyce recommended Tye provide time for the employee to read and train during their scheduled work and utilize the training time to help develop a relationship with the employee and the functions of the department. Boyce stated that when they developed this program through Cole County, the County Attorney, drafted an agreement for employees to be required to reimburse the County for \$3,000 (pro-rated), pay back salary of staff oversight and training in the event the employee choose not to fulfill their required length of employment.

Missouri Association of County and City Transportation Officials (MATCO): Boyce recommended the Commission, Tye and other key Road and Bridge Employees attend the MATCO conference for the opportunities to network with experienced individuals in the field, such as the Taney County Supervisor with over 30 years of experience and a well-developed department. Boyce noted the conference is not expensive for attendees (because vendors pay a sizable registration fee) and only would require one-night of lodging but the resources available (view various equipment pieces, receive training on updated rules and regulations, networking, and new strategies specific to road and bridge departments) in a single event are unmatched.

Employee Handbook, Personnel Policies, Disciplinary Procedures: Boyce reviewed the hiring and progression plan for various road and bridge employees and stated his willingness to work with Tye to develop a plan. Tye noted the desire to develop an evaluation procedure for procedures to then base raises on merit instead of across the board. Tye reviewed challenges when an employee has a negative attitude and the impact of that individual on the entire workforce. Boyce noted that in his experience, when those matters are not taken care of from an administrative level, even if that employee leaves, another will fill the role. Boyce recommended attend the MATCO conference where some of these matters will also be discussed.

Adjournment was at 4:00 p.m. The next meeting will convene on March 7, 2024.

Troy A. Matthews, Presiding Commissioner

John L. Marr, Eastern Commissioner

Charles Kavanaugh, Western Commissioner

ATTEST: \_\_\_\_\_ Diane Thompson, County Clerk

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**

**27<sup>th</sup> Day's Proceedings, 7<sup>th</sup> Day of March 2024**

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The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; Charles Kavanaugh, Western Commissioner; and Jennifer Powers, County Clerk Chief Deputy. Not Present: John Marr, Eastern Commissioner. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

Commissioner Matthews and Commissioner Kavanaugh reviewed and approved accounts payable in the amount of \$989,375.32.

The University of Missouri Extension cancelled their monthly update.

At 9:30 a.m. in the Commissioners' Chambers, located on the 2<sup>nd</sup> Floor of the Johnson County Courthouse, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Matthews to close the meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to (1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public government body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by a court after a written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys paid by, or on behalf of, the public governmental body shall be disclosed; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record. Roll was called on the motion and the members voted as follows: "YEA"

Matthews, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

Other individuals in the closed session: Diane Thompson, County Clerk; Jennifer Powers, County Clerk Chief Deputy; Jimmy Tye, Road and Bridge Supervisor; Travis Elliott, Ellis, Ellis, Hammons & Johnson, P.C. (County Legal Counsel).

Tye left the meeting at 11:04 a.m.

Tracy Brantner, Johnson County Economic Development Corporation Executive Director, joined the meeting at 11:15 a.m.

Heather Reynolds, County Treasurer, joined the meeting at 11:46 a.m.

Thompson left the meeting at 12:20 p.m.

Reynolds and Brantner left the meeting at 12:25 p.m.

At 12:26 p.m. having no further business to discuss with regard to the matter before the Commission, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Matthews to adjourn the closed portion of the meeting and proceed with the open meeting. Roll was called on the motion and the members voted as follows: "YEA" Matthews, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

The Commissioners were notified by Jimmy Tye, Road and Bridge Supervisor, that the bridge decking failed on Bridge #5110011 on SE 251<sup>st</sup> Road (approximately 2,893 feet south of SE 900<sup>th</sup> Road), in Section 8, Township 44 North, Range 25 West and therefore SE 251<sup>st</sup> Road is now closed to thru traffic until further notice from SE 900<sup>th</sup> Road to Highway 2.

Commissioner Matthews and Commissioner Kavanaugh met with Laura Smith, Collector, who submitted a report that Annual Surtax Distribution Summary for collections January 1, 2023 to February 29, 2024, in the amount of \$550,540.24 and distributed March 7, 2024. Smith noted that 2023 year will be a fourteen-month period to adjust her annual reporting period to the end of February going forward. This will line up with how all other Collectors across the state file their annual report.

Adjournment was at 4:00 p.m. The next meeting will convene on March 11, 2024.

ATTEST: \_\_\_\_\_  
Diane Thompson, County Clerk

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Troy A. Matthews, Presiding Commissioner

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John L. Marr, Eastern Commissioner

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Charles Kavanaugh, Western Commissioner



**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**28<sup>th</sup> Day's Proceedings, 11<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

Commissioner Matthews and Commissioner Marr met with Mac Floyd, Chief Deputy Director for the Emergency Management Agency (EMA) update. Floyd noted that Darrin Tobias is on vacation until March 21, 2024 and Floyd is the main point of contact. Floyd reviewed the prepared report.

Teen Community Emergency Response Team (CERT): Floyd reviewed receiving a \$2,000 United Way grant for Teen CERT response bags including first aid equipment and personal protective equipment (PPE) 30 kits were purchased and there were 17 teens in this spring CERT program. Graduation is March 21, 2024.

Household Hazardous Waste Collections: Dates are set and will be dependent on availability of volunteers. Commissioner Marr suggested if dates are moved, to let KOKO know so they can broadcast the change.

Floyd stated they would also let the Road and Bridge Department know about collections. Floyd stated they do have issues with people dropping stuff off that they do not take or coming from outside of Johnson County to try to drop off large quantities of things like oil or fertilizer.

Consideration: Waiving Requirements of Competitive Proposals for Collector and County Clerk Software was tabled to a future meeting.

Commissioners Matthews and Marr met with Paul Osborne and Alex Schlader, McClure by Zoom regarding Consideration: Business 13 Highway Engineering for Rehabilitation. Also in attendance via Zoom were Commissioner Kavanaugh and Diane Thompson, County Clerk.

Thompson asked about several areas on the proposal regarding “fees to be negotiated upon completion of design”, stating that MSA requires proposals state the basis of compensation, with either a maximum to be charged, lump sum or payment in unit prices. Schlader noted that they can adjust and give estimate on the fees rather than “to be negotiated”. Schlader stated they can do a separate task order at the time of letting and add construction services on their own. Schlader doesn't know what the scale of the project would be but he has a pretty good idea.

Kavanaugh asked if there was any way of getting an estimate – even a ballpark? Schlader didn't have an idea yet. He indicated that they can get a quick estimate based on how much would be milled and put back. Schlader stated they are waiting on the Geotech with regard to estimates for surveys. He noted a separate task order for construction services might make the most sense.

Marr stated that the intent of the Commission is to mill the north driving surface (between the shoulders) and extend the milling at Twisters. On the South: overlay the road and three feet shoulders with milling at BB Hwy and some of the subdivision entrances to joint back to existing surface. Schlader asked if the Commission wants a paved shoulder like there is now or granular.

Schlader stated Task order 2 is a preliminary phase with conceptual drawings, would price out the project. Once McClure gets notice to proceed, they can scale back or add to the original design. They can also include conceptual cost estimates.

Marr asked if the County is running short to get done this year. Schlader noted that it's getting tight. If there are no issues with drainage, this is the most accelerated timeline McClure feels comfortable providing. This would let the bid in September. Osborne noted he wasn't able to talk to Superior Bowen directly. He felt, given that they own their own plant, that gives them more leeway for shutting down. Osborne felt they could get two or three decent bids and potentially get it done this fall.

Matthews stated he doesn't want to do anything to compromise the final product, noting that weather this past year was easy on the surface. The Commission aren't dead set on having to do it this fall if next spring is a better product. Marr stated rather than lay this fall and risk unpredictable weather he suggested holding off the work until Spring. Marr didn't think it would take that long to get the bid out and thought laying asphalt in Aug or Sept at the latest.

Schlader noted that the project is five miles and design work is fairly fast but the information up front takes time. Taking surveys, getting tie ins and side roads, surveying is key. Geotech is crucial and is about a month out, which is a hang up. Schlader didn't want to give a shortened time frame and not be able to hit it. Schlader stated that if the preliminary work is done quickly and bids can be requested in September, we can decide then to move forward or hold off.

Kavanaugh stated he is good with waiting until Spring if we can't get it out and done by early Sept.

Matthews noted that this is the main artery in town. Everyone sees it. It's also hard to tell what weather will be like in Oct.

Matthews stated he was leaning toward going ahead and seeing where we are when it's time to proceed with bid requests. Schlader stated they will push as quickly as they can and try for an earlier letting. Osborne asked who the surveyor would be. Schlader stated it will be Tim Devaney. He's been made aware of the situation and McClure will do preliminary design as they are still gathering information.

Schlader noted that they can take construction services out of the original document. With regard to preliminary planning and reports – if the county does that work in house it would provide a discount. Field investigation – look at culverts to make sure there are not major faults that would cause the road to fail.

Commission believed that R&B could do that.

Regarding G 1 b of the contract – 15 days liquidated damages. McClure asks that they can be paid for that additional time. The damages are a wash to the county to cover McClure's additional fees.

Kavanaugh asked what a good time is to pause construction if we can't get construction completed this fall. Marr noted that the MoDOT rule of thumb is not to lay asphalt if the temp won't exceed 50 degrees. Much later than Oct 15th are iffy. The latter part of September would be the latest. Thompson asked if nighttime temperature plays a part in the asphalt setting properly. Marr stated ground temperature plays a part too. If it's 50 degrees and windy the asphalt cools off pretty quickly.

Commissioner Matthews attended the Johnson County Economic Development Corporation – Board of Directors Meeting in the third-floor conference room.

Commissioner Matthews and Commissioner Marr reviewed and approved the following Right of Way (ROW) for Spectrum Mid-America with Cat5 contracting and work to begin March 11, 2024, and end April 11, 2024 with work to include plowing or boring underground fiber optic cable for high-speed internet services:

- 2024-003 | SE 30: 515 SE 30<sup>th</sup> Rd, NE side of Glen Eagle Dr Bore Under E 267<sup>th</sup> St to East Side of new development road. Follow front easement down around round-about north on west side approximately 3/4 the way down new road.
- 2024-004 | NW 175: 44 NW 175<sup>th</sup> Rd, from Northside 59 175<sup>th</sup> bore under 175<sup>th</sup> and head east just past the driveway of house 24

Adjournment was at 4:00 p.m. The next meeting will convene on March 12, 2024.

ATTEST: \_\_\_\_\_  
Diane Thompson, County Clerk

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Troy A. Matthews, Presiding Commissioner

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John L. Marr, Eastern Commissioner

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Charles Kavanaugh, Western Commissioner

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**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**29<sup>th</sup> Day's Proceedings, 12<sup>th</sup> Day of March 2024**

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The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

Heather Reynolds, Treasurer submitted that February 2024 sales tax funds which have been received and distributed as follows: General Revenue: \$295,349.30; Jail: \$147,674.38; County Law Enforcement: \$264,770.75; Animal Services: \$66,100.70; Road and Bridge: \$295,349.32; Law Enforcement: \$295,349.26; Adult Use Marijuana Tax: \$15,887.65; Road Use Tax: \$304,338.42.

The Law Enforcement Tax City Distribution for February 2024 distribution was made by Auditor Chad Davis on March 12, 2024, as follows: Centerville: \$1,454.00; Chilhowee: \$1,920.51; Holden: \$14,653.02; Kingsville: \$1,500.52; Knob Noster: \$14,372.58; Leeton: \$3,613.75; Warrensburg: \$95,395.79. The total distribution was \$132,907.17. The county portion was \$162,442.09.

The Commissioners reviewed the Business Highway 13 Rehabilitation Project correspondence from Alex Schlader, McClure Engineering:

As discussed in yesterday's commission meeting, attached is the updated Task Order #2 for the Business Highway 13 Rehabilitation project. A few changes to note include the following.

1. It is understood that Construction Services will be included in a separate Task Order near the time of bid letting.
2. Changes to Phase 100, Task 100, A, (i) – Johnson County staff will perform the field investigations for drainage structures along the corridor and will supply recommendations to McClure. This comes with a cost savings of \$4,000.00.
3. Changes to Phase 600, Task 601 – Removed construction administration from task order.
4. Changes to Phase 650, Task 651 – Removed onsite project representation from task order.
5. Changes to Phase 800, Task 801 – Removed project closeout from task order.
6. Changes to Phase 950, Task 961 – Removed subconsultant for material testing from task order.
7. Updated fees to \$209,900.00 to reflect changes to Phase 100.

If you have any questions or concerns, please let me know. Otherwise, once we receive a signed copy of Task Order #2, we will proceed with the detailed scope of work. We look forward to getting this project started and appreciate the opportunity to work with Johnson County on the Business Highway 13

Commissioner Matthews attended the KOKO Radio Broadcast: Johnson County Today. Discussion included: Business 13 mill and overlay project, the proposed courthouse renovation and heating ventilation and air conditioning (HVAC) project and current sales tax collection for 2024.

(CONTINUED FROM PAGE 302) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**29<sup>th</sup> Day's Proceedings, 12<sup>th</sup> Day of March 2024**

The Commissioners met with Paul Osborne, McClure Engineering; Doug Boe, WSKF Architects; Mike Raaf, PKMR Engineering to review the prepared Building Assessments and Maintenance Reports. Boe presented a summary and maintenance report for each building. The reports included the general conditions and service life of all building components. Also provided was a roof inspection for the Justice Center and South Annex. It was noted that the old jail which houses MU Extension and the Maintenance Department workshop is too deteriorated to do anything with.

**Jail and Detention Center** – the facility is in fair condition but is toward the end of its life. Boe noted it has been fairly well maintained, which has helped it last as long as it has. Noted repairs needed at the Jail include replacement of the faux rock facia, flooring in several areas, the kitchen needs to be upgraded and renovated and plumbing and insulation issues need to be addressed. McClure is currently working on the insulation issue with Johnson County Sheriff personnel with funding being provided by a grant. That project should go out for bid next week. Boe is currently coordinating on-site visits and pre-bid meetings with the Sheriff Department. Osborne stated that the onsite wastewater system improvements at the Jail is going through review at the Department of Natural Resources. Kavanaugh noted that the County doesn't want a fine from DNR because we are out of compliance on our permit. Osborne stated he will have Raaf follow up directly with a hard date. It was noted that exterior metal doors of some buildings are rusted out. There is no power assist operator at the front door to allow for handicap accessibility. The transfer switch for the generator needs to be replaced, which is an approximate cost of \$75,000. It was also noted that there are plumbing fixtures in some of the buildings that need to be replaced.

**Justice Center:** the big issue is the roof. Boe is ready to bid with notifications going out next week. Notice will run one time in the KC Star with bid specs available in plan rooms and direct notification to specific bidders. Boe reported no major issues on the stone surface. Caulking sealant needs to be replaced around windows in the next five years. The vinyl windows on the older part of the building are nearing end of life and will need to be replaced. There is a continual leak in the law library. Boe recommended that roof drains be cleaned quarterly each year. Also noted was a settling issue at the stairs on the East side of the building and water damage at the North secure entrance. The electrical panels and generator are all well maintained. Most of the equipment is at the end of its 25 year life expectancy. Boe recommended a three to five year plan to upgrade mechanical equipment.

**South Annex** – the building is in good shape. The parking lot needs to be milled and overlaid. Boe touched on ADA compliance and noted that handicap parking at the Justice Center isn't ideal, suggesting parking spots be added straight south or east of the main entrance. The Jail has sufficient area in front of the building for handicapped parking, there just aren't any marked spots. It was noted that the downspouts discharge water across the parking lot, which is damaging the concrete aprons. The guttering system is rusting due to improper drainage. The South Annex is the only building that hasn't had LED bulbs installed. It was also noted there is no fire alarm system. One HVAC unit was recently replaced and the other is nearing end of life in the next three to five years.

The Commissioners visited 375 NW 50 Highway, Centerview for potential county purchase.

**Retail Liquor by Drink Caterer Liquor License**

**C.R. Tobacco LLC** d/b/a Weston Tobacco, 357 Main Street, Weston MO, requested and was granted license to sell retail liquor by drink caterer at a temporary stand located at the designated concession area at the Johnson County Board of Services Foundation Event in the MKI Pavilion located at 107 Ming Street, Warrensburg MO. The license shall be effective March 16, 2024.

Adjournment was at 4:00 p.m. The next meeting will convene on March 14, 2024.

ATTEST: \_\_\_\_\_  
 Diane Thompson, County Clerk

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 Troy A. Matthews, Presiding Commissioner

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 John L. Marr, Eastern Commissioner

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 Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**30<sup>th</sup> Day's Proceedings, 14<sup>th</sup> Day of March 2024**

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The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

**Retail Liquor by Drink Caterer Liquor License**

**ALC Investments LLC** d/b/a The District at 111-123 W Pine Street, Warrensburg MO, requested and was granted license to sell retail liquor by drink caterer at a temporary stand located at 386 NW 145<sup>th</sup> Road, Warrensburg MO (Johnson County Fairgrounds). The license shall be effective March 16, 2024.

The Commissioners reviewed and approved accounts payable in the amount of \$189,134.10.

The Commissioners met with Chuck Kaiser and Zak Berislavich to review services and products available through Murphy Tractor and Equipment Company.

The Commissioners reviewed and approved Moore Outdoor Maintenance's (2399 Whipple Road, Bates City, Missouri 64011) Dust Control Vendor Acknowledgement Agreement, to apply Dust Guard (magnesium chloride) in Johnson County, Missouri when requested and purchased by Johnson County Residents.

Commissioner Kavanaugh motioned and Commissioner Marr seconded to approve the Indigent Burial Reimbursement Request to Greater Kansas City Community Foundation. Motion approved unanimously.

*Pursuant to the terms of the Greater Kansas City Community Foundation, we hereby request that you make grants to Johnson County office in the amount of \$400.00 for each of the following indigent cremations that have been conducted for Philip Martin Meader \$400.00 date of death September 27, 2023. Included are:*

- *An invoice from the funeral home for the services provided for each indigent burial*
- *Copy of the death certificate for each indigent individual cremated per indigent burial statutes.*
- *Copy of the check(s) for payment of above-mentioned invoice(s)*

*We certify that no one has come forward to assume financial responsibility for the decedent and therefore the coroner believes, to the best of his knowledge, that the decedent was indigent.*

Commissioner Kavanaugh motioned and Commissioner Marr seconded to approve BRO-R051(43) Bridge 5970003 (SW 1621<sup>st</sup> Road over Scaly Bark Creek) Own, Project Invoice 4 with \$4,943.31 to OWN to be paid from Bridge Construction, Consulting Engineer (006-000-57813) and MoDOT to reimburse the County \$4,943.31 into Bridge Construction, Inter-governmental Revenue (006-000-45210). Motion approved unanimously.

The Commissioners met with Greg Brauner, Metal Culverts Sales Representative, who reviewed the plastic coated culvert product that has been approved for use by Missouri Department of Transportation (MoDOT). Brauner reviewed that the product is not combustible, like aluminized steel and shared a video taken by another county testing that statement. Brauner stated that the polymer coating does not peel it just flakes when it is damaged. Brauner stated that his first installation of the product was by Boone County in 1989 and the product is still in good condition. Brauner noted his desire to use this product as his alternative bid for single length pipes and that if the County went to using this product joining two pipes together, then the same material would be used for the hugger band. The Commissioners requested Brauner send them a list of references using the product.

The Commissioners requested Jennifer Power, County Clerk Chief Deputy, to send EagleView Imagery procurement information to legal counsel for review of sole source compliance and eligibility for use of American Rescue Plan Act (ARPA) funds.

Adjournment was at 4:00 p.m. The next meeting will convene on March 18, 2024.

ATTEST: \_\_\_\_\_  
Diane Thompson, County Clerk

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Troy A. Matthews, Presiding Commissioner

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John L. Marr, Eastern Commissioner

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Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**

**31<sup>st</sup> Day's Proceedings, 18<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The Commissioners met with Mitch Marquess for the Building and Grounds Update.

Courthouse Clocktower: Marquess will contact The Verdin Company because chime is not working.

Courthouse Window Air Conditioning Units: Marquess stated they are starting to go through the rooms to clean the filter and test the units but noted there are usually a few that need to be replaced.

Courthouse Boiler: Marquess stated the smaller boiler was repaired last week.

Commissioner Kavanaugh noted that the building assessment and maintenance plan was completed and is available for review. Commissioner Kavanaugh stated they will be preparing a list of items for the maintenance staff to complete. Marquess reviewed that with the spring season approaching, staff has been preparing for mowing, pest control, etc. Marquess noted they intend to go to four (4) ten hour work days on April 1<sup>st</sup>; the Commissioners stated no opposition.

At 10:02 a.m. in the Commissioners' Chambers, located on the 2<sup>nd</sup> Floor of the Johnson County Courthouse, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to close the meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to Pursuant to Revised Statutes of Missouri 610.021. (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate; Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

Other individuals in the closed session: Diane Thompson, County Clerk.

At 10:52 a.m. having no further business to discuss with regard to the matter before the Commission, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to adjourn the closed portion of the meeting and proceed with the open meeting. Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

The Commissioners met with Jimmy Tye, Road and Bridge Supervisor; also present: Jennifer Powers, County Clerk Chief Deputy. Tye stated that many field entrances and driveways are being requested and installed.

Hidden Hills Subdivision: Tye stated that a culvert was installed between lots 2 and 3 on SW Business 13 Highway by Seth Florida, working for Craig Conant. Tye noted the location is not ideal considering the high-traffic area, speed of traffic (45 mph), and sight distance. Tye shared that Gary Bell, former Road and Bridge Supervisor, met Justin Buttram to discuss Hidden Hills entrances on Business 13 on November 8, 2021:

"Justin, this is a follow up on our talk today. The driveway on lot 1 will be a south end of the lot. Lot 2 and 3 will share a driveway about the 4 telephone pole from the main entrance off Business 13 center of the drive will be 20 feet from the 4<sup>th</sup> pole. Lot 6 driveway will be at the southeast corner of the lot next to lot 7." Tye noted that Lot 7's driveway may have been installed when Bell and Buttram met. Tye noted that newer utility poles appear to be placed, which creates some confusion about the placement of the shared driveway for lots 2 and 3.

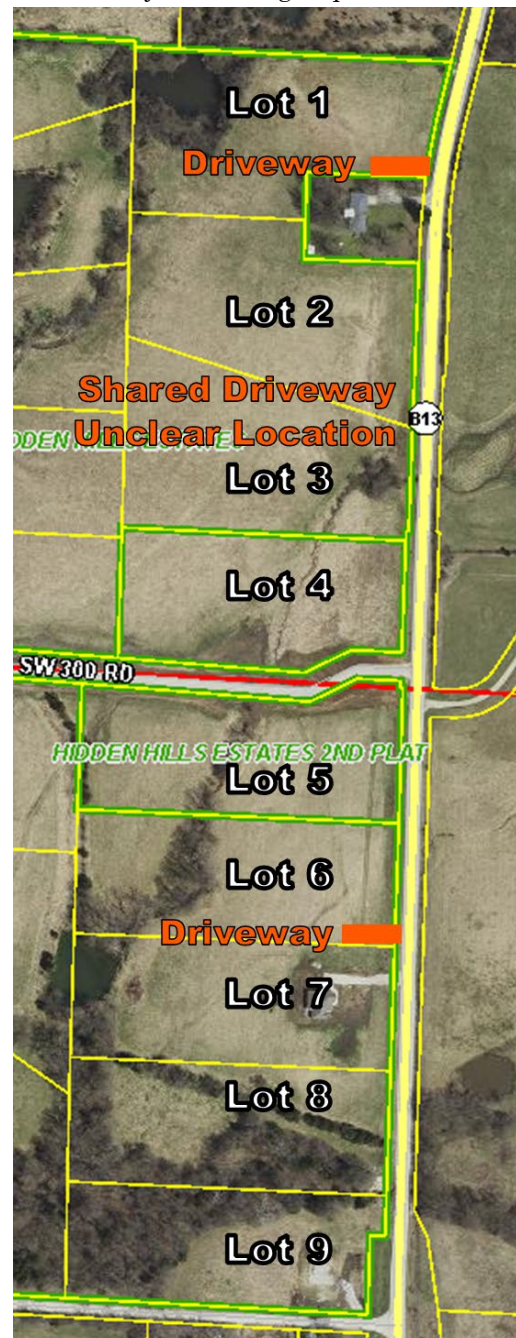
Bridge #5110011 on SE 251<sup>st</sup> Road Deck Failed (discussed March 7, 2024): Tye stated that the bridge was not built the same as other bridges, it seems that the walls were poured, then they found that the bridge was too low, so an additional six (6) inches of concrete was added to bring the bridge to the appropriate height. Tye stated the current plan is for the Bridge staff to pour the new deck.

NW 1150<sup>th</sup> Road (West side of H Highway): Tye reported that installing a culvert, purchased by property owners, they usually slope the banks and cleaning up the ditch lines on both sides of the culvert. Tye stated that in preparation to clean the ditch, 40 feet of an active water line was exposed in the bottom of the ditch. Tye stated water company is going to move the line, then they will complete the ditch work.

Landfill (274 SE 421<sup>st</sup> Road, Warrensburg) Access Routes:

- DD Highway to SE 401<sup>st</sup> Road to SE 421<sup>st</sup> Road (North Route): Approximately 1.9 miles
- 13 Highway to SE 300<sup>th</sup> Road to SE 421<sup>st</sup> Road (West Route): Approximately 2.15 miles and includes Bear Creek Bridge limited to vehicles under 22,000 tons due to missing structural beam certificates."

*RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT 31<sup>st</sup> Day's Proceedings, 18<sup>th</sup> Day of March 2024 is continued on page 306.*



Commissioner Marr noted that Austin Bowling with the landfill requested the gravel roads be graded every other week. Tye stated there is currently 3-6 weeks rotation for that area due to reduced staffing.

Commissioner Matthews stated that there is a challenge because additional grading of the road, brings property owner complaints of excessive dust. Tye stated that north route does not have base one stabilization in the gravel, which would help the gravel base be firmer. The group discussed various dust control products and applications. The Commissioners reviewed that landfill host fee pays the county a fee based on the tonnage collected at the landfill, recently averaging \$10,000-\$12,000 monthly. Collections began in 2005 and total host fees collected are over \$2,000,000 since that time.

Shamrock Business Park: Tye reported that Thomas Corbett, awarded bid for haying property, installed culvert the county-provided culvert and brush hogged an additional two acres to be hayed. Tye stated Corbett intends to spray the property for thistle control and fertilize for increased hay production.

Needed Spring Procurement:

- Tackifier, Mulch and Fertilizer: Tye stated there is still plenty of stock of these products, no bid needed.
- Sand: Tye stated that not enough is purchased to require a bid.
- Chip and Seal / Micro Surfacing: Tye stated they are waiting to see how NW 501<sup>st</sup> Road wears from last year's completed projects before hiring this service again.

The Commissioners individually reviewed and approved previous minutes.

Commissioner Kavanaugh motioned and Commissioner Marr seconded to approve and authorize Presiding Commissioner Matthews to sign a Funeral Purchase Agreement with Sweeney Phillips and Holdren Funeral Service, Inc. for the indigent cremation of Phillip Martin Meader. Motion approved unanimously.

Adjournment was at 4:00 p.m. The next meeting will convene on March 19, 2024.

ATTEST: \_\_\_\_\_  
Diane Thompson, County Clerk

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Troy A. Matthews, Presiding Commissioner

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John L. Marr, Eastern Commissioner

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Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**32<sup>nd</sup> Day's Proceedings, 19<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The Commissioners met with Enrico Villegas for the City of Warrensburg and Johnson County Monthly Meeting; also present: Diane Thompson, County Clerk. Discussion on City streetlights, particularly in the downtown area, and how they are maintained. The Commission noted that the type of lighting used by Everygy is not very bright, which poses a safety hazard to pedestrians. Villegas stated he will check the cost to replace the high-pressure sodium bulbs, which put off a dull yellow light, with something brighter. Villegas noted that the City is prioritizing funding toward the Maguire Street Project. Warrensburg has applied for the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) discretionary grant program to help fund any necessary right of way easements.

The transfer of funds for payroll of County Officials and employees for the period March 2, 2024 through March 15, 2024 was approved from County funds in the following amounts: County Revenue: \$71,278.46; Road and Bridge Department: \$40,742.97; Assessment: \$16,846.38; Bridge Construction: \$24,717.15; Juvenile Officers: \$4,008.11; Prosecuting Attorney: \$29,282.63; MoSMART Sal Supplement: \$276.90; Recovery Court – SAMHSA Grant: \$0.00; Commission Administrative: \$0.00; Sheriff: \$80,151.71; Jail: \$81,114.67; P.A. Child Support IV D: \$2,339.80; P.A. VOCA Grant: \$1,923.08; Grand Total: \$352,681.86.

The Commissioners met with Alex Schlader, Justin Vogel and Paul Osborne, McClure Engineering to discuss and consider the Johnson County Business 13 Highway Rehabilitation; also present: Diane Thompson, County Clerk. Discussion centered around the survey portion of the task order and the cost associated with it (\$80,000). The Commission questioned the cost when the road is already established, and the work is being done inside the shoulders of the existing road on the north side of Warrensburg. Schlader explained that the surveyor expects that portion of the project to take four to five weeks. He also explained that part of the survey includes standard utility coordination, tie-ins with all intersections, discovery of any drainage issues and topography of the road surface to they can estimate more exactly the quantity of materials needed. Schlader also noted that it isn't accurate to draw up construction plans off of aerial photos, they need to also factor in the topographical features and slope of the land. Schlader stated that if the County Road and Bridge Department feels confident in examining the culverts and determining that there are no issues with them, that cost can be reduced. Schlader is more concerned about the south end of the project. The standard width of eleven feet may overlap with private property. Regarding the concerns the Commission expressed with cost, Schlader noted that they are trying to encompass everything they might encounter. If they get the field investigation done and it says there is nothing that needs to be touched, they can focus on other things. Establishing the center line and the tie-ins to side roads and driveways is the main thing. Vogel asked if the County Road and Bridge will have the inspection of drainage areas completed this week. Kavanaugh believes they will. The Commission also removed the cost of flying a drone over the project for high resolution images.

Adjournment was at 4:00 p.m. The next meeting will convene on March 21, 2024.

ATTEST: \_\_\_\_\_  
 Diane Thompson, County Clerk

\_\_\_\_\_  
 Troy A. Matthews, Presiding Commissioner

\_\_\_\_\_  
 John L. Marr, Eastern Commissioner

\_\_\_\_\_  
 Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**

**33<sup>rd</sup> Day's Proceedings, 21<sup>st</sup> Day of March 2024**

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The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The Commissioners reviewed and approved accounts payable in the amount of \$304,555.80 and \$275.00.

**Retail Liquor by Drink Picnic Liquor License**

**Warrensburg Main Street, Inc.** d/b/a Warrensburg Main Street, Inc. at 125 C North Holden Street, Warrensburg MO, requested and was granted license to sell retail liquor by drink picnic at a temporary stand located at 380 NW Bus. 13 Hwy, Warrensburg MO. The license shall be effective until March 26, 2024.

Commissioner Kavanaugh motioned and Commissioner Marr seconded to approve BRO-R051(41) Bridge 1740004 (NE 500 Road over Branch of Walnut Creek) Project Invoice 6 with \$10,419.22 paid to Great River Engineering to be paid from Bridge Construction, Consulting Engineer (006-000-57813) and MoDOT to reimburse the County \$10,419.22 into Bridge Construction, Inter-governmental Revenue (006-000-45210). Motion approved unanimously.

Commissioner Matthews attended the Whiteman Area Leadership Council (WALC) - Board of Directors Re-Orientation Meeting at University of Central Missouri, Elliott Union Room 238, Warrensburg MO 64093.

Commissioner Matthews read the Proclamation for World Down Syndrome Day, March 21, 2024; approximately 20 community members attended including Johnson County Board of Services Melissa Frey, Executive Director; and Scott Holmberg, Board Member.

WHEREAS, Down syndrome remains the most common chromosomal condition in the United States. The Centers for Disease Control (CDC) estimates that about 6,000 babies in the United States each year have Down syndrome; with an estimated 23 people living in Johnson County, Missouri that have Down syndrome. Each person with Down syndrome has different talents and the ability to thrive; and WHEREAS, World Down Syndrome Day is the day that the Down syndrome community creates a single global voice advocating for the rights, inclusion and well-being of people with Down syndrome; and WHEREAS, on this significant occasion of World Down syndrome Day, we rally together under the banner of this year's theme, "End The Stereotypes", proclaiming our collective commitment to dismantling prejudiced perceptions and fostering a world where individuals with Down syndrome are recognized for their unique abilities and contributions; and WHEREAS, stereotypes, like shadows, obscure the remarkable individuality of those with Down syndrome, distorting perceptions and inhibiting progress. Today, we raise our voices to challenge these stereotypes, advocating for a paradigm shift grounded in understanding, empathy and appreciation; and NOW, THEREFORE, BE IT PROCLAIMED that the Johnson County Commission, does hereby recognize March 21, 2024, as WORLD DOWN SYNDROME DAY and encourages the residents and organizations of Johnson County to strive for a future where the only stereotype associated with Down syndrome is one of triumph, resilience, and limitless potential.

At 2:30 p.m. in the Commissioners' Chambers, located on the 2<sup>nd</sup> Floor of the Johnson County Courthouse, a motion was made by Commissioner Marr and seconded by Commissioner Kavanaugh to close the meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to subsection 3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees; Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

Other individuals in the closed session: Diane Thompson, County Clerk; Darrin Tobias, Emergency Management Agency (EMA) Director; Wyatt "Mack" Floyd, EMA Deputy Director.

The meeting was for informational purposes only. No motion was made, and no vote was taken regarding the information presented.

At 2:35 p.m. having no further business to discuss with regard to the matter before the Commission, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to adjourn the closed portion of the meeting and proceed with the open meeting. Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

*RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT 33<sup>rd</sup> Day's Proceedings, 21<sup>st</sup> Day of March 2024 is continued on page 309.*



(CONTINUED FROM PAGE 308) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**33<sup>rd</sup> Day's Proceedings, 21<sup>st</sup> Day of March 2024**

At 2:47 p.m. in the Commissioners' Chambers, located on the 2<sup>nd</sup> Floor of the Johnson County Courthouse, a motion was made by Commissioner Marr and seconded by Commissioner Kavanaugh to close the meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to subsection (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate

Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried. Other individuals in the closed session: Diane Thompson, County Clerk; Jeff Franklin, J.W. Franklin Commercial Properties.

The meeting was for informational purposes only. No motion was made, and no vote was taken by the Commission.

At 2:55 p.m. having no further business to discuss with regard to the matter before the Commission, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to adjourn the closed portion of the meeting and proceed with the open meeting. Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

Adjournment was at 4:00 p.m. The next meeting will convene on March 25, 2024.

ATTEST:

\_\_\_\_\_  
 Diane Thompson, County Clerk

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 Troy A. Matthews, Presiding Commissioner

\_\_\_\_\_  
 John L. Marr, Eastern Commissioner

\_\_\_\_\_  
 Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**34<sup>th</sup> Day's Proceedings, 25<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The Commissioners and Diane Thompson attended a Commissioner's meeting with Saline, Lafayette, Carroll, and Pettis counties at 19 E. Arrow, Room 101, Marshall, Missouri; also present: Saline County Commissioners Becky Plattner, Monte Fenner, Stephanie Gooden; Lafayette County Presiding Commissioner Harold Hoflander and Johnson County Commissioners Troy Matthews, John Marr and Charlie Kavanaugh. Topics of discussion included:

- Senior Citizen Property Tax Credit (Senate Bill 190) Implementation –none of the present counties adopted an ordinance although property owners have inquired about the credit. All agreed to wait and see what was passed in the legislative session that might make changes to the original bill.
- Ad Valorem Tax Lawsuit – The lawsuit between the Saline County Commission and the Saline County Assessor regarding the additional half percent of– the other counties didn't believe that the outcome would have any impact on their current process.
- University of Missouri Lafayette County Extension Office Funding – Hoflander noted Lafayette County's 4-H (over 400 children) and Future Farmers of America (FFA) have high participation and voters passed a seven-cent levy to fund their MU extension office.
- Missouri Department of Transportation (MoDOT) – Fenner noted that MoDOT is changing turn lanes to J-turns at the I-70/Hwy 65 junction where the Love's truck stop is going in. Matthews noted that they are proposing several J turns on Hwy 50 between Hwy 13 and Hwy 58.

The group agreed to get together quarterly or twice a year to discuss common interests and goals.

(CONTINUED FROM PAGE 309) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**34<sup>th</sup> Day's Proceedings, 25<sup>th</sup> Day of March 2024**

The Commissioners met with Darrin Tobias, Emergency Management Agency (EMA) Director. Tobias reviewed the biweekly report.

Local Emergency Planning Committee (LEPC): Tobias reviewed his challenges with reporting.

Household Hazardous Building (326 E. North Street, Warrensburg) Roof Leak: Tobias reported roof leak(s), as a temporary solution staff placed a large tub to collect stormwater. Tobias noted that he believes a rolled roof is placed on top of planks but does not believe he would be the person responsible to fix the roof.

Household Hazardous Waste: Tobias stated EMA will collect toner / ink cartridges and hand sanitizer in addition to the normal collection items.

Teen Community Emergency Response Team (CERT): Tobias announced they will host a “Graduation Breakfast” tomorrow with students and parents for the presentation of bags and program completion.

Emergency Alert Sirens: Tobias stated that Pettis County just installed sirens in Greenridge and Smithton. Tobias noted that the various locations of sirens are available on the EMA website but Johnson County EMA is not responsible for maintenance of all sirens in Johnson County, some are maintained by cities and the University of Central Missouri. Tobias noted that sirens have different sound distribution, based on the siren type and environmental factors. Tobias reviewed that the voice alerts (siren followed by announcement) do not carry as far as a rotating horn / alarm sound. The Commissioners asked for estimated pricing for a siren, installation, ongoing electricity, and maintenance as they have been requested to install sirens in northern portion. Tobias stated Johnson County could apply for the Federal Emergency Management Agency (FEMA) Building Resilient Infrastructure and Communities (BRIC) grant program.

Staffing: The Commissioners approved for Tobias to increase hourly rate of pay for Shari Sims, from \$15.60 to \$17.34 per hour in response to additional job responsibilities, effective April 13, 2024.

Bid Opening: Aluminized Steel Culvert Pipes

The County Commission requested bids to select a single Bidder to provide the necessary quantity, quality, and dimensions of culverts and supplemental supplies, ongoing for 2024, as listed in the specifications. The request for bids was sent to a list of potential bidders on February 28, 2024 and it was posted on the Johnson County MO website ([www.jococourthouse.com](http://www.jococourthouse.com)). The request for bids was advertised in the Warrensburg Star Journal in the March 1, 2024 printed newspaper.

Questions and clarifications were to be submitted by Bidders before 1:30 p.m. (CST) on Tuesday, March 12, 2024. No questions were received and no clarifications were needed so no addendum was issued.

Bids for Aluminized Steel Culvert Pipes were opened at 1:30 p.m. (CST) on Monday, March 25, 2024, as advertised. Present at the opening: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charlie Kavanaugh, Western Commissioner; Jennifer Powers, County Clerk Chief Deputy; Randy Dillon, Viebrock Sales & Services; Mike Totten, Advanced Drainage Systems; Rob Richardson, Contech Engineered Solutions; Bill Gonzalez, Welborn Sales. Bids were opened and read aloud. It was noted that the Addendum Item is to be delivered to NW 200<sup>th</sup> Road not NE 200<sup>th</sup> Road.

|                          |                   | COMPANY NAME       |                             | Viebrock Sales and Service LLC |   | Metal Culverts          |                           | Welborn Sales, Inc     |  |             |  |             |            |             |
|--------------------------|-------------------|--------------------|-----------------------------|--------------------------------|---|-------------------------|---------------------------|------------------------|--|-------------|--|-------------|------------|-------------|
|                          |                   | LOCATION           |                             | Sedalia MO                     |   | Jefferson City MO       |                           | Salina KS              |  |             |  |             |            |             |
|                          |                   | RECEIVED           |                             | 3/20/2024 at 10:10 a.m.        |   | 3/21/2024 at 11:35 a.m. |                           | 3/25/2024 at 1:04 p.m. |  |             |  |             |            |             |
|                          |                   | ORIGINAL BID       |                             | Provided                       |   | Provided                |                           | Provided               |  |             |  |             |            |             |
|                          |                   | COPY OF BID        |                             | Provided                       |   | Provided                |                           | Provided               |  |             |  |             |            |             |
|                          |                   | W-9                |                             | Provided                       |   | Provided                |                           | Provided               |  |             |  |             |            |             |
|                          |                   | SPECIFICATIONS     |                             | Will comply with all           |   | Will comply with all    |                           | Will comply with all   |  |             |  |             |            |             |
|                          |                   | TERMS & CONDITIONS |                             | Will comply with all           |   | Will comply with all    |                           | Will comply with all   |  |             |  |             |            |             |
| Item                     | Diameter (inches) | Length (feet)      | Gauge                       | Quantity                       | Corrugated Aluminized Steel Culverts (Additional Requirements & Delivery Location)      |                         | Price / LF                | Total Price            | Price / LF                                 | Total Price | Price / LF                                 | Total Price | Price / LF | Total Price |
| 2.4a                     | 24                | 34                 | 16                          | 15                             | None issued by county   |                         | \$22.60                   | \$11,526.00            | \$25.10                                    | \$12,801.00 | \$43.00                                    | \$21,930.00 | \$43.00    | \$21,930.00 |
| 2.4b                     | 36                | 34                 | 14                          | 20                             | None issued by county   |                         | \$41.96                   | \$28,532.80            | \$46.25                                    | \$31,450.00 | \$83.25                                    | \$56,610.00 | \$83.25    | \$56,610.00 |
| 2.4c                     | 48                | 34                 | 14                          | 15                             | None issued by county   |                         | \$56.96                   | \$29,049.60            | \$61.75                                    | \$31,492.50 | \$111.00                                   | \$56,610.00 | \$111.00   | \$56,610.00 |
| 2.4d                     | 36                | 40                 | 14                          | 8                              | None issued by county   |                         | \$41.96                   | \$13,427.20            | \$46.25                                    | \$14,800.00 | \$84.00                                    | \$26,880.00 | \$84.00    | \$26,880.00 |
| 2.4e                     | 48                | 40                 | 14                          | 8                              | None issued by county   |                         | \$56.96                   | \$18,227.20            | \$61.75                                    | \$19,760.00 | \$109.00                                   | \$34,880.00 | \$109.00   | \$34,880.00 |
| 2.4f                     | 84                | 50                 | 12                          | 1                              | 3 in 1 corrugation, NE 1201 <sup>st</sup> Rd, North of 500 <sup>th</sup> Rd             |                         | NO BID                    | NO BID                 | NO BID                                     | NO BID      |  |             | \$474.00   | \$23,700.00 |
| 2.4f ALT                 | 84                | 50                 | 12                          | 1                              | 5 in 1 corrugation, NE 1201 <sup>st</sup> Rd, North of 500 <sup>th</sup> Rd             |                         | \$160.44                  | \$8,022.00             | \$155.75                                   | \$7,787.50  | \$400.00                                   | \$20,000.00 |            |             |
| 2.4g                     | 120               | 36.5               | 10                          | 1                              | Arch: 142" span x 91" rise, 3 in 1 corrugation, NE 250 <sup>th</sup> Rd, East of MM Hwy |                         | NO BID                    | NO BID                 | NO BID                                     | NO BID      |  |             | \$1,018.00 | \$37,157.00 |
| 2.4g ALT                 | 120               | 36.5               | 10                          | 1                              | Arch: 142" span x 91" rise, 5 in 1 corrugation, NE 250 <sup>th</sup> Rd, East of MM Hwy |                         | \$307.03                  | \$11,206.60            | \$319.90                                   | \$11,676.35 | \$920.00                                   | \$33,580.00 |            |             |
| Item                     | Type              | Diameter (inches)  | Bands with Bolts (Quantity) |                                | Price per band with bolts   | Total Price             | Price per band with bolts | Total Price            | Price per band w/bolts                     | Total Price | Price per band w/bolts                     | Total Price |            |             |
| 2.4h                     | Dimple            | 15                 | 25                          |                                | \$22.60   | \$565.00                | \$29.85                   | \$746.25               | \$60.00                                    | \$1,500.00  | \$60.00                                    | \$1,500.00  |            |             |
| 2.4i                     | Dimple            | 18                 | 10                          |                                | \$28.76   | \$287.60                | \$32.60                   | \$326.00               | \$72.00                                    | \$720.00    | \$72.00                                    | \$720.00    |            |             |
| 2.4j                     | Dimple            | 36                 | 10                          |                                | \$63.26   | \$632.60                | \$55.55                   | \$555.50               | \$144.00                                   | \$1,440.00  | \$144.00                                   | \$1,440.00  |            |             |
| 2.4k                     | Hugger            | 48                 | 20                          |                                | \$86.28   | \$1,725.60              | \$92.90                   | \$1,858.00             | \$192.00                                   | \$3,840.00  | \$192.00                                   | \$3,840.00  |            |             |
| Addendum Item            | Diameter (inches) | Length (feet)      | Gauge                       | Quantity                       | Additional Requirements & Delivery Location: NW 200th Rd, East of 251st Rd              |                         | Price / LF                | Total Price            | Price / LF                                 | Total Price | Price / LF                                 | Total Price |            |             |
| 2.4m                     | 78                | 60                 | 14                          | 1                              | 3 in 1 corrugation  |                         | NO BID                    | NO BID                 | NO BID                                     | NO BID      | NO BID                                     | NO BID      |            |             |
| 2.4m ALT                 | 78                | 60                 | 14                          | 1                              | 5 in 1 corrugation  |                         | \$98.98                   | \$5,938.80             | \$104.75                                   | \$6,285.00  | NO BID                                     | NO BID      |            |             |
| Total Bid Price          |                   |                    |                             |                                | \$129,141.00  |                         | \$139,538.10              |                        | \$257,990.00 does not include 2.4m culvert |             | \$265,267.00 does not include 2.4m culvert |             |            |             |
| Response Time / Delivery |                   |                    |                             |                                | 2-4 weeks   |                         | 4-5 Weeks A.R.O.          |                        | 2-8 weeks, depends on item                 |             |  |             |            |             |

Commissioner Kavanaugh motioned, and Commissioner Marr seconded to take the bids under advisement. Motion approved unanimously.

(CONTINUED FROM PAGE 310) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**34<sup>th</sup> Day's Proceedings, 25<sup>th</sup> Day of March 2024**

Bid Opening: Polypropylene Culvert Pipes

The County Commission requested bids to select a single Bidder to provide the necessary quantity, quality, and dimensions of culverts and supplemental supplies, ongoing for 2024, as listed in the specifications. The Polypropylene Culvert Pipes specified for this project are chosen for their durability, corrosion resistance, and suitability for areas with ongoing water retention. If the company offers an alternative product that can provide comparable or superior performance, submit detailed specifications for your product and specify the price for your alternate product in the designated 2.4a ALT line.

The request for bids was sent to a list of potential bidders on February 28, 2024, and it was posted on the Johnson County MO website ([www.jococourthouse.com](http://www.jococourthouse.com)). The request for bids was advertised in the Warrensburg Star Journal in the March 1, 2024, printed newspaper.

Questions and clarifications were to be submitted by Bidders before 1:30 p.m. (CST) on Tuesday, March 12, 2024. No questions were received and no clarifications were needed so no addendum was issued.

Bids for Polypropylene Culvert Pipes were opened at 1:30 p.m. (CST) on Monday, March 25, 2024, as advertised. Present at the opening: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charlie Kavanaugh, Western Commissioner; Jennifer Powers, County Clerk Chief Deputy; Randy Dillon, Viebrock Sales & Services; Mike Totten, Advanced Drainage Systems; Rob Richardson, Contech Engineered Solutions; Bill Gonzalez, Welborn Sales.

The following bids for Dual Wall – PP Pipe – Corrugated Smooth Interior Polypropylene Culverts were received:

| COMPANY NAME       |                                | Viebrock Sales and Services LLC |          |           | Metal Culverts, Inc.     |       |           | Technology International |  |            |               |       |  |
|--------------------|--------------------------------|---------------------------------|----------|-----------|--------------------------|-------|-----------|--------------------------|--|------------|---------------|-------|--|
| LOCATION           |                                | Sedalia MO                      |          |           | Jefferson City MO        |       |           | Lake Mary FL             |  |            |               |       |  |
| RECEIVED           |                                | 03/20/2024 at 10:10 a.m.        |          |           | 03/21/2024 at 11:35 a.m. |       |           | 03/25/2024 at 9:15 a.m.  |  |            |               |       |  |
| ORIGINAL BID       |                                | Provided                        |          |           | Provided                 |       |           | Provided                 |  |            |               |       |  |
| COPY OF BID        |                                | Provided                        |          |           | Provided                 |       |           | Provided                 |  |            |               |       |  |
| W-9                |                                | Provided                        |          |           | Provided                 |       |           | Provided                 |  |            |               |       |  |
| SPECIFICATIONS     |                                | Will comply with all            |          |           | Will comply with all     |       |           | Will comply with all     |  |            |               |       |  |
| TERMS & CONDITIONS |                                | Will comply with all            |          |           | Will comply with all     |       |           | Will comply with most    |  |            |               |       |  |
| Item               | Diameter (inches)              | Length (feet)                   | Quantity | Price /LF | Total Price              | Notes | Price /LF | Total Price              | Notes  | Price /LF  | Total Price   | Notes |  |
| 2.4a               | 48                             | 20                              | 8        | \$89.98   | \$14,396.80              |       | NO BID    | NO BID                   |  | \$2,800.00 | \$17,600.00   |       |  |
| 2.4a               | 48                             | 20                              | 8        | NO BID    | NO BID                   |       | \$66.75   | \$10,680.00              | 16 GA (5"x1") polymer coated; Bands Included | NO BID     | NO BID        |       |  |
| ALT                |                                |                                 |          |           |                          |       |           |                          |  |            |               |       |  |
| 2.4b               | Response Time / Delivery       |                                 |          |           | 7-14 Days                |       |           | 3-4 Weeks A.R.O.         |  |            | 12 Weeks      |       |  |
| 2.4c               | Additional Product Information |                                 |          |           | none included            |       |           | none included            |  |            | none included |       |  |

Commissioner Kavanaugh motioned and Commissioner Marr seconded to take the bids under advisement. Motion approved unanimously.

The Commissioners individually reviewed and approved previous minutes.

Adjournment was at 4:00 p.m. The next meeting will convene on March 26, 2024.

ATTEST: \_\_\_\_\_  
 Diane Thompson, County Clerk

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 Troy A. Matthews, Presiding Commissioner

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 John L. Marr, Eastern Commissioner

\_\_\_\_\_  
 Charles Kavanaugh, Western Commissioner

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT****35<sup>th</sup> Day's Proceedings, 26<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

The Commissioners met with Tracy Brantner, Executive Director, for the Johnson County Economic Development Corporation Monthly Update; also present: Jennifer Powers, County Clerk Chief Deputy. Substance Abuse and Mental Health Services Administration Grant Renewal (SAMHSA) Judge Brent Teichman Correspondence: Brantner reviewed that the Commission, years ago, asked for her to manage the county's System for Award Management (SAM) and electronic Research Administration (eRA) Commons accounts because there were significant challenges because various county offices creating multiple accounts in the systems. Brantner reviewed that in previous years she and Adriatik Likcani worked to prepare the SAMHSA grant submission authorization for behalf of Johnson County but is happy if the Commission wants to appoint the management responsibility of SAM and eRA to county offices.

- SAM: Brantner reviewed that SAM must be renewed every year, but the application cannot be started in January for a March renewal. Brantner noted she was working on the submittal for three weeks. Brantner noted it is necessary to check the account often to merge any duplicates created by others.
  - The group discussed turning oversight responsibilities to Heather Reynolds, County Treasurer.
- ERA Commons: required for SAMHSA
  - The group discussed turning oversight responsibilities to Daleah Wyne in the Auditor office since she is the SAMHSA grant administrator.

Veterans Road Extension – Brady Commerce Park – Phase 2: Superior Bowen is in the process of mass grading with eight (8) additional scrappers added last week and crews working Saturdays (weather permitting). Warrensburg Annexation Public Hearing was held March 25, 2024 and closely located property owners were notified of the intent and meeting but no written or in person correspondence was received.

- Emergency Alert Siren: Commissioner Kavanaugh asked if the project could include the purchase and installation of a siren. Brantner noted that the project budget was already approved so funding could not be provided through the state allocated funds. Discussion was had for a potential location placeholder.

Johnson County American Rescue Plan Act (ARPA)

Water Resource Management (WRM) Grant Program:

- Holden Wastewater Treatment Facility Upgrades: Radmacher Brothers has completed half the project.
- Leeton Drinking Water Facility Upgrades: City preparing to go out for construction bids, Brantner will review bid specifications to ensure ARPA compliance.
- Knob Noster Wastewater Collection System Investigation and Lining: City preparing to go out for construction bids, Brantner reviewed bid specifications to ensure ARPA compliance.
- Public Water Supply District #3 Water Tower Rehabilitation and Occupational Safety and Health Administration (OSHA): Work is completed, final reimbursement request expected soon.
- Centerview Water Tower Rehabilitation Project: Brantner will speak with City Clerk regarding status.

ARPA Obligation: Brantner reviewed that in meeting legal counsel, it was determined that Johnson County is not required to have ARPA funds obligated until December 31, 2024. Brantner reviewed that Treasurer Heather Reynolds is working on identifying the top five (5) general revenue expenditures.

Johnson County Small Business Development Center – Events

- ~~Credit as an Asset (Building Personal and Business Credit): March 26, 2024~~ was cancelled due to low enrollment.
- Homebased Kitchen Food Production Workshop: April 16, 18, or 23 in Warrensburg
  - Working with Johnson County Community Health due to changes in Cottage Food Law

The Commissioners met with Bryan Jacobs, Board President; Cassandra Montgomery, Executive Director; and Mollie Falke, Assistant Director of Old Drum Animal Shelter (ODAS) for the Animal Shelter Monthly Update. Also present: Jennifer Powers, County Clerk Chief Deputy. The Commissioners had no questions about the February 2024 report.

Financial Reviews:

- 2022 – March 19, 2024 letter received from Bernard Tax and Bookkeeping which was engaged to provide consulting services to evaluate the accuracy and completeness of select items presented to us for 2022. Random months throughout 2022 were selected and the following actions took place:
  - Bank account reconciliations were reviewed,
  - Cash disbursements were matched to invoices or other supporting documents,
  - Charge items were matched to invoices or other supporting documents,
  - Payroll reports were reviewed for accuracy and timeliness,
  - Financial statements were evaluated for accuracy and completeness.

This engagement for consulting services is not intended to replace an audit and cannot be relied upon to identify any fraud, error, or wrongdoing with the entity for any months not within the scope of this engagement. Thus, we will not provide any assurance or express an opinion on the overall financial statements. The items evaluated within the scope of the evaluation are accurate and complete and indicate no fraud, error, or wrongdoing. The financial statements are accurate and are presented in an appropriate manner in accordance with general accounting principles.

The Commissioners informed the group that the letter was accepted in lieu of the 2022 audit requirements in the 2022 Agreement.

- 2023 – Jacobs reviewed his efforts to locate a financial auditing firm to complete the necessary documentation but had been unsuccessful at securing a company to perform the audit.

Board Members: Jacobs stated ODAS Board now has seven members with two vacancies. Jacobs noted that marketing experience and community connections would be helpful in a board member.

(CONTINUED FROM PAGE 312) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**35<sup>th</sup> Day's Proceedings, 26<sup>th</sup> Day of March 2024**

**Fundraising:** Montgomery reviewed the easter egg hunt was well attended and upcoming event “Barks and beats” is scheduled for April 20, 2024 with \$2,000 raised in donations to cover the cost of the event.

**Staffing:** Montgomery stated they lack two full-time staff members, and the Veterinarian of Record is no longer able to serve ODAS, so they are in the search process to fill that position.

**Adoptions:** Montgomery stated adoptions increased in March. Montgomery reviewed they are still working with Wayside Waiffs to transport animals for adoption. Montgomery asked the Commission if they would be willing for ODAS to “swap” animals with the Sedalia animal shelter to see if there is better adoptability for long term residents (noting the agreement does not allow for ODAS to provide services to animals from outside of Johnson County). The Commissioners agreed that ODAS may make an equal exchange for long term residents with the Sedalia Animal Shelter.

**Building and Equipment:** Montgomery stated they started using glue traps so the mice population is decreasing. The truck, given to ODAS from the City of Warrensburg, was sold.

**Bid Opening: Road Oils**

County Commission requested bids to select a single Bidder to provide Road Oils for chip and seal projects on county-maintained roads to be completed by the Johnson County Road and Bridge Department in 2024, as listed in the specifications. The request for bids was sent to a list of potential bidders on February 22, 2024 and it was posted on the Johnson County MO website ([www.jococourthouse.com](http://www.jococourthouse.com)). The request for bids was advertised in the Warrensburg Star Journal in the February 27, 2024 printed newspaper.

Questions and clarifications were to be submitted by Bidders before 1:30 p.m. (CST) on Tuesday, March 12, 2024. No questions were received, and no clarifications were needed so no addendum was issued.

Bids for Road Oils were opened at 1:30 p.m. (CST) on Tuesday, March 26, 2024, as advertised. Present at the opening: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charlie Kavanaugh, Western Commissioner; Jennifer Powers, County Clerk Chief Deputy; Adam Hahs and Haley Finnegan, Vance Brothers.

The following bids were received:

|      |                          | Costal Energy Corp.         |  | Vance Brothers Inc.         |   |
|------|--------------------------|-----------------------------|--|-----------------------------|---|
|      |                          | Willow Springs MO           |  | Kansas City MO              |   |
|      |                          | March 25, 2024 at 9:15 a.m. |  | March 26, 2024 at 1:15 p.m. |   |
|      |                          | Provided                    |  | Provided                    |   |
|      |                          | Provided                    |  | Provided                    |   |
|      |                          | Provided                    |  | Provided                    |   |
|      |                          | Will comply with all        |  | Will comply with all        |   |
|      |                          | Will comply with all        |  | Will comply with all        |   |
| Item | Description              | Cost Per Gallon             | Notes                                  | Cost Per Gallon             | Notes   |
| 2.6a | MC 30                    | \$3.26                      |  | \$3.33                      |   |
| 2.6b | EA 300                   | \$2.69                      |  | \$2.58                      |   |
| 2.6c | CRS-2                    | \$2.09                      |  | \$2.33                      |   |
| 2.6d | Asphalt Emulsified Prime | \$2.50                      |  | \$2.58                      |   |
| Item | Description              | Price                       | Notes                                  | Price                       | Notes   |
| 2.6e | Pump-off Charge          | \$125.00                    |  | \$75.00                     |   |
| 2.6f | Hourly Unload Rate       | \$100.00                    | per hour after 2 hours                 | \$70.00                     |   |
| 2.6g | Restocking Fee**         | N/A                         |  | \$0.00                      |   |
| 2.6h | Freight Charge           | \$1,065.00                  | For loads returned in route            | \$0.08                      | included in above listing                                 |
| Item | Description              | Number of Gallons           | Notes                                  | Number of Gallons           | Notes   |
| 2.6i | Short Freight Load       | 5,500                       | \$800 charge for loads less than 5,500 | 5,500                       | Loads less than 5,500 will be charged freight at \$440.00 |

\*\* In the event of a rainout or a cancellation while enroute due to a rainout, equipment breakdown, etc. Commissioner Kavanaugh motioned and Commissioner Marr seconded to take the bids under advisement until March 28, 2024. Motion approved unanimously.

The Commissioners reviewed and approved the following Right of Way (ROW) for Spectrum Mid-America with Cat5 Construction contracting and with work to include plowing or boring underground fiber optic cable for high-speed internet services:

- 2024-005 | 17 SW 400<sup>th</sup> Rd: South side of SW 400 Rd approximately 900 LF from SW 11<sup>th</sup> to 17 SW 400. Work to begin March 20, 2024, and end April 8, 2024.
- 2024-007 | 6 SW 260<sup>th</sup> Rd: From the existing vault on the NE corner of SW 21<sup>st</sup> Rd, along the north side of SW 260<sup>th</sup> Rd 2800' East to the end of the road. Work to begin April 1, 2024, and end April 26, 2024.

The Commissioners reviewed and denied the following ROW for Spectrum Mid-America with Cat5 Construction Services contracting and work to begin March 20, 2024, and end April 8, 2024. The ROW was denied because SE 685<sup>th</sup> Road is not currently accepted as county-maintained road and therefore Spectrum will need to gain permission from property owners.

- 2024-006 | 166 SE 685<sup>th</sup> Rd: South side of 685 approx. 1500 LF from 198 SE 685 west to 170 SE 685

The closed session meeting pursuant to Section 610.021 (2) of the Revised Statutes of Missouri was cancelled.

Adjournment was at 4:00 p.m. The next meeting will convene on March 28, 2024.

**RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**

**36<sup>th</sup> Day's Proceedings, 28<sup>th</sup> Day of March 2024**

The Honorable Johnson County Commission met this day pursuant to adjournment. Present: Troy Matthews, Presiding Commissioner; John Marr, Eastern Commissioner; Charles Kavanaugh, Western Commissioner; and Diane Thompson, County Clerk. Additional public access made available via Zoom Meeting with the following details: Telephone Number: 312-626-6799 | Meeting ID: 851 4369 4527 | Passcode: 640931 | The following proceedings were had to-wit:

Commissioner Matthews attended the Pioneer Trails Regional Planning Commission - Board of Directors at the Concordia Community Center.

The Commissioners reviewed and approved accounts payable in the amount of \$191,535.33.

Commissioner Kavanaugh motioned, and Commissioner Marr seconded to proceed with the process for Waiver of Requirements of Competitive Proposals for Collector and County Clerk Software. Motion approved unanimously.

WHEREAS, the Johnson County Commission entered into an agreement with Ulrich Software Incorporated, Nixa, Missouri for Assessor's Tax Administration Application Software on October 16, 2023; and,

WHEREAS, the Johnson County, Missouri Collector researched software programs that would integrate with the Assessor's Tax Administration Application to complete necessary functions of the office including, but not limited to:

- Interactive Voice Response (IVR) software for payment of real and personal property taxes that seamlessly interfaces with the Collector's System, for automatic abstracting and printing of receipts; and,
- E-payment software for online payment of real and personal property taxes, that seamlessly interfaces with the Collector's System, for automatic abstracting and printing of receipts; and,
- Tax sale software that interfaces with the Assessor's geographic information system (GIS) system; and,

WHEREAS, Ulrich Software, Incorporated has a Collector's Tax Administration Application with the aforementioned products and services (license, installation, programing, and training) and their agreement includes following costs:

- 1<sup>st</sup> Year Cost: \$39,000 plus data conversion (estimated at \$10,000) & per diem expenses (estimated \$200 per Analyst)
- 2<sup>nd</sup> Year Cost: \$35,675
- 3<sup>rd</sup> Year Cost: \$35,675

After Year 3 Annual License and Maintenance Costs: \$18,375; and,

WHEREAS, the Johnson County, Missouri County Clerk researched software programs that would integrate with the Assessor's and Collector's Tax Administration Application to complete necessary functions of the office including, but not limited to:

- Creation of railroad and utility tax bills, tax receipts and tax books; and,
- Printing of extended county tax books; and,
- Completion of Missouri State Tax Commission Forms: 11/11a – Aggregate Abstract and totals for 1309 – Land and Personal Tax Aggregate Abstract and 1313 – Back Tax Aggregate Abstract; and,

WHEREAS, Ulrich Software, Incorporated has a County Clerk Software Application with the aforementioned products and services (license, installation, programing, and training) and their agreement includes following costs:

- 1<sup>st</sup> Year Cost: \$3,600 & per diem expenses (estimated \$200 per Analyst)
- 2<sup>nd</sup> Year Cost: \$3,125
- 3<sup>rd</sup> Year Cost: \$3,125
- After Year 3 Annual License and Maintenance Costs: \$1,625; and,

WHEREAS, a single vendor, Ulrich Software, Incorporated was identified to meet the aforementioned requirements for the software; and, WHEREAS, the Commission has found and determined there is only a single feasible source based on Supplies are proprietary and only available from the manufacturer or a single distributor according to Revised Statutes of Missouri 50.783 (1); and, NOWTHEREFORE, the County Commission authorizes the County Clerk Office to post the following advertisement in legal notices of the Warrensburg Star Journal on Tuesday, April 2, 2024 (weekly paper requirement) and Sedalia Democrat on Tuesday, April 2, 2024 (daily paper requirement):

The County Commission of Johnson County, Missouri has waived the requirements of competitive bids or proposals for Collector and County Clerk Software because the Commission has found and determined there is only a single feasible source because supplies are proprietary and only available from the manufacturer or a single distributor; with Ulrich Software, Incorporated selling the software and therefore intends to contract for the purchase of software only available from a single distributor; Ulrich Software, Inc., Nixa, Missouri for:

Collector Costs:

- 1<sup>st</sup> Year Cost: \$39,000 plus data conversion (estimated at \$10,000) & per diem expenses (estimated \$200 per Analyst)
- 2<sup>nd</sup> Year Cost: \$35,675
- 3<sup>rd</sup> Year Cost: \$35,675
- After Year 3 Annual License and Maintenance Costs: \$18,375

County Clerk Costs:

- 1<sup>st</sup> Year Cost: \$3,600 & per diem expenses (estimated \$200 per Analyst)
- 2<sup>nd</sup> Year Cost: \$3,125
- 3<sup>rd</sup> Year Cost: \$3,125
- After Year 3 Annual License and Maintenance Costs: \$1,625

The Ulrich Software, Incorporated contract will be let no less than ten (10) days after the date this notice is published. Questions regarding this notice may be directed to Jennifer Powers, (660) 747-6161 or clerk@jocomo.gov

(CONTINUED FROM PAGE 314) **RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT**  
**36<sup>th</sup> Day's Proceedings, 28<sup>th</sup> Day of March 2024**

The Commissioners reviewed the Road Oils bids and the below calculations based on 2023 estimated purchases:

| COMPANY NAME       |                          | Costal Energy Corp.         |  | Vance Brothers Inc.         |   |
|--------------------|--------------------------|-----------------------------|--|-----------------------------|---|
| LOCATION           |                          | Willow Springs MO           |  | Kansas City MO              |   |
| RECEIVED           |                          | March 25, 2024 at 9:15 a.m. |  | March 26, 2024 at 1:15 p.m. |   |
| ORIGINAL BID       |                          | Provided                    |  | Provided                    |   |
| COPY OF BID        |                          | Provided                    |  | Provided                    |   |
| W-9                |                          | Provided                    |  | Provided                    |   |
| SPECIFICATIONS     |                          | Will comply with all        |  | Will comply with all        |   |
| TERMS & CONDITIONS |                          | Will comply with all        |  | Will comply with all        |   |
| Item               | Description              | Cost Per Gallon             | Total Price with 2023 Numbers          | Cost Per Gallon             | Total Price with 2023 Numbers                             |
| 2.6a               | MC 30                    | \$3.26                      | \$81,500.00                            | \$3.33                      | \$83,250.00   |
| 2.6b               | EA 300                   | \$2.69                      | \$26,900.00                            | \$2.58                      | \$25,800.00   |
| 2.6c               | CRS-2                    | \$2.09                      | \$355,300.00                           | \$2.33                      | \$396,100.00  |
| 2.6d               | Asphalt Emulsified Prime | \$2.50                      |  | \$2.58                      |   |
| Item               | Description              | Price                       | Notes                                  | Price                       | Notes   |
| 2.6e               | Pump-off Charge          | \$125.00                    |  | \$75.00                     |   |
| 2.6f               | Hourly Unload Rate       | \$100.00                    | per hour after 2 hours                 | \$70.00                     |   |
| 2.6g               | Restocking Fee**         | N/A                         |  | \$0.00                      |   |
| 2.6h               | Freight Charge           | \$1,065.00                  | For loads returned in route            | \$0.08                      | included in above listing                                 |
| Item               | Description              | Number of Gallons           | Notes                                  | Number of Gallons           | Notes   |
| 2.6i               | Short Freight Load       | 5,500                       | \$800 charge for loads less than 5,500 | 5,500                       | Loads less than 5,500 will be charged freight at \$440.00 |

\*\* In the event of a rainout or a cancellation while enroute due to a rainout, equipment breakdown, etc. Having considered the bids, the travel time and cost for returned loads, Commissioner Kavanaugh motioned and Commissioner Marr seconded to award the Road Oils Bid to Vance Brothers Inc of Kansas City, Missouri. Motion approved unanimously.

The Commissioners met with Mitch Marquess, Building and Grounds Supervisor, regarding the start of four (4) ten (10) hour workdays for maintenance staff. The Commissioners approved the schedule change to begin the first week of May to coincide with the Road and Bridge Department.

Consideration: Substance Abuse and Mental Health Services Administration Grant Renewal (SAMHSA) submission authorization for Adriatik Likcani on behalf of Johnson County. Also present: Heather Reynolds, Treasurer; Daleah Wyne, Deputy Auditor. Likcani presented information to the Commissioners SAMHSA grant renewal. Likcani explained that the grant would be renewed for another five years with Johnson County receiving \$400,000/year for five years, totaling \$2,000,000. Johnson County has been the fastest growing drug court in Missouri with other drug courts looking to Johnson County as a model. Commissioner Kavanaugh motioned, and Commissioner Marr seconded to approve and authorize Troy Matthews, Presiding Commissioner, to sign the Judicial Letter of Commitment/Certification and Drug Court Grant Administrative Documentation. The motion passed unanimously.

At 2:00 p.m. in the Commissioners' Chambers, located on the 2<sup>nd</sup> Floor of the Johnson County Courthouse, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to close the meeting pursuant to Section 610.021 of the Revised Statutes of Missouri relating to Pursuant to Revised Statutes of Missouri 610.021. (2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate; Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

Other individuals in the closed session: Diane Thompson, County Clerk and Jeff Franklin, J.W. Franklin Company Commercial Real Estate.

At 2:05 p.m. having no further business to discuss with regard to the matter before the Commission, a motion was made by Commissioner Kavanaugh and seconded by Commissioner Marr to adjourn the closed portion of the meeting and proceed with the open meeting. Roll was called on the motion and the members voted as follows: "YEA" Matthews, Marr, Kavanaugh. "ABSTAIN" None. "NAY" None. Motion carried.

*RECORD OF THE JANUARY TERM OF THE JOHNSON COUNTY COURT 36<sup>th</sup> Day's Proceedings, 28<sup>th</sup> Day of March 2024 is continued on page 316.*

The Commissioners met with Jimmy Tye, Road and Bridge Supervisor regarding consideration of Walnut Grove Subdivision (SE 230<sup>th</sup> Road - chip and seal road) Stormwater Drainage Issues:

1. North Side, just before the cul-de-sac (county right of way): existing ditch is washing out and needs ditch reshaping and rip rap – this is the only part of the issue that is on county right of way. Road and Bridge can make the necessary improvements. Marr suggested a petition be signed by the property owners so they understand exactly what work will be done by the county.
2. South Side, just before the cul-de-sac (private property): stormwater washes out a hill – the issues are solely on private property and the County can't do work on private property.
3. 17 (Abner) and 19 (Lamberson) SE 230<sup>th</sup> Road: no ditches and yards are not draining – the issues are on private property. The property owners will need to contact a landscaper to correct the issues.
4. Cul-de-sac Road Surface: Cul-de-sac does not have any ditching and road surface is failing because of standing water. The Road and Bridge Department can level out road in front of the mailboxes.

Tye noted SE 230<sup>th</sup> Road would be a good candidate for a Neighborhood Improvement District (NID) to do engineering for an asphalt road and hopefully address some of the drainage issues in the process since the road is overall not in good shape. Tye stated he has Gary Bell's notes from when the road was accepted and 17 SE 230<sup>th</sup> Road was the last house on the street, no houses were constructed on the lots in the cul-de-sac. Tye stated that when the cul-de-sac houses and driveways were constructed, the builder did not complete necessary stormwater management or drainage.

Commissioner Matthews attended the Johnson County Economic Development Corporation Board of Directors Meeting in the third-floor conference room.

Adjournment was at 4:00 p.m. The next meeting will convene on April 1, 2024.

ATTEST: \_\_\_\_\_  
Diane Thompson, County Clerk

\_\_\_\_\_  
Troy A. Matthews, Presiding Commissioner

\_\_\_\_\_  
John L. Marr, Eastern Commissioner

\_\_\_\_\_  
Charles Kavanaugh, Western Commissioner