REQUEST FOR PROPOSAL

COUNTY OF JOHNSON 300 NORTH HOLDEN STREET WARRENSBURG, MISSOURI 64093

PROPOSAL CLOSING: October 31, 2017

DATE OF PROPOSAL: October 5, 2017

CONTACT PERSON: Tracy E. Brantner, Economic Development Director

PHONE NUMBER: 660-747-0244

PROPOSAL HEADING: LAND SURVEY - GAS PIPE LINES

By order of the Johnson County Commissioners of the COUNTY OF JOHNSON, Missouri, sealed bid proposals will be received in the Office of the County Clerk, Johnson County Courthouse, 300 North Holden Street, Suite 205, Warrensburg, Missouri 64093, for the LAND SURVEY - GAS PIPE LINES until 1:30 p.m., local time, October 31, at which time the bids will be publicly opened and read aloud. Only sealed bids marked "LAND SURVEY - GAS PIPE LINES —DO NOT OPEN" will be considered. No late, incomplete, email or fax submissions shall be accepted. Failure to follow these procedures may result in the disqualification of the consultant from the RFP process at the discretion of the County. Bids received late will be rejected and returned to the bidder unopened.

INTENT: The County of Johnson, Missouri, owns a 150 acre business park, approximately four mile west of Warrensburg, Missouri, on the Southside of U.S. Highway 50, entitled Shamrock Business Park. There are four high pressure natural gas pipelines that cross east and west along the northern portion of Shamrock Business Park. These pipe lines are owned by Panhandle Eastern Pipe Line Company LP and are protected by a "blanket" easement. With future development of a business park at this location, Panhandle Eastern Pipe Line Company LP is requiring the County to secure a land survey of the four pipe lines, document the Pipe Line Company required easements and provide a legal description of each. LAND SURVEY - GAS PIPE LINES must be completed, delivered and approved by the Johnson County Commissioners on or prior to COB on December 15, 2017.

SELECTION AND CRITERIA FOR EVALUATION: Selection of a qualified contractor will be made at the discretion of the COUNTY OF JOHNSON, which reserves the right to accept or reject any and all proposals.

The following items will be considered in making a selection of the contractor, though they may not be equally weighed in the review process:

- 1. Experience & Technical Competence
- 2. Capacity & Capability
- 3. Past Record of Performance
- 4. Firm's History of Activity in the Johnson County area and for the Johnson County Commission
- 5. Scope of Work Proposed

The COUNTY OF JOHNSON will review the Proposals and then select a contractor to develop a final scope of services and negotiate a fee. If an agreeable fee is not reached with the first contractor, the County may then repeat the process with the second rated contractor until an agreement is reached.

COUNTY OF JOHNSON, MISSOURI LAND SURVEY - GAS PIPE LINES

INSTRUCTIONS

In addition to the requirements set forth in the scope of work, anyone submitting proposals shall be responsible for familiarizing themselves and complying with the following instructions.

- 1. Proposals will be accepted at the Office of the County Clerk until 1:30 p.m., local time, October 31, 2017.
- Proposals must be submitted in a sealed envelope clearly marked "LAND SURVEY -GAS PIPE LINES —DO NOT OPEN" to be considered. Proposals submitted without proper identification may be rejected.

- 3. Proposals may be withdrawn at any time prior to 1:30 p.m., local time, October 31, 2017, by written request from a person authorized to represent the proposer.
- 4. Proposers shall not be permitted to use to their advantage any omission or error in the specifications, requirements or contract documents, and the County reserves the right to issue new instructions as if originally specified.
- 5. Proposers shall read thoroughly and understand the requirements in relation to the proposal which is submitted.
- 6. The right to reject any and/or all proposals, to accept or reject all or any part of a proposal, and to waive any technicalities in the bid proposal or accept the one that, in the sole judgment of the County, will be in the best interest and/or most advantageous to the County, is hereby expressly reserved by the County.
- 7. In case of default by the proposer, the County shall procure comparable services and hold the proposer responsible for any excess cost occasioned thereby.
- 8. Failure to comply with any of the above instructions and general conditions of proposing may disqualify the proposer at the discretion of the Johnson County Commissioners.
- 9. All Requests for Information and/or Interpretation (RFIs) related to this Request for Proposal must be received no later than the close of business on October 23, 2017. Such RFIs shall be made to Tracy E. Brantner, by e-mail at brantner@growjocomo.com or facsimile at (660) 747-0620. If required, an addendum will be published and sent to all parties in receipt of this Request for Proposal addressing all RFIs no later than the close of business on October 24, 2017.
- 10. Representatives wishing to meet with staff may schedule an appointment by contacting Tracy E. Brantner at 660-747-0244.
- 11. Proposers shall submit one (1) original and five (5) copies of their proposal. Each proposal shall contain at a minimum the following:
 - A. Name and address of firm.
 - B. Project schedule.
 - C. Detailed scope of services defining and outlining the proposed elements of work.
 - D. Services or resources to be supplied by the County and any assumption made in regards to the County's capabilities.
 - E. At least three (3) references for similar work

F. An Affidavit of Compliance with the federal work authorization program and a copy of

the proposer's E-Verify Memorandum of Understanding (15 CSR §60-15.020) must

be provided to the County. With prior arrangement, the E-Verify Memorandum of

Understanding may be submitted during final negotiations. If such an arrangement is

required, please contact Tracy Brantner 660-747-0244.

12. The Proposer whose Proposal is selected for the Project will be required to enter into an

agreement with the COUNTY OF JOHNSON. Said proposed agreement shall be

provided to the County for review and approval by the County Counselor.

SCOPE OF SERVICES

I. GENERAL PROVISIONS:

I.1: Time:

Subject to any limitation stated in this proposal, the specified Land Survey - Gas Pipe Lines

Project shall be completed and the drawing(s) and report(s) delivered to the County on or prior

to December 15, 2017, assuming that a Notice to Proceed will be issued to the selected

Surveyor on or prior to November 10, 2017.

I.2. Availability of Local Resources:

Tracy Brantner will act as the County's Project Manager and will serve as the local liaison and

project administrator. The County will provide maps of the areas and other required

documentation as needed

I.3. Availability of Panhandle Eastern Pipe Line Co. LP Resources:

A representative of Panhandle Eastern Pipe Line Co. LP will be responsible for locating and

marking the existing pipe lines for benefit of the project. The selected professional surveyor

shall coordinate this with the Panhandle Eastern Pipe Line Co. representative listed below:

Ed Pagel

Sr. Right of Way Representative

Panhandle Eastern Pipe Line Co

6800 College Blve. Suite 100

Overland Park, KS 66211

Mobile: (913) 901-7394

Office: (913) 906-1546

Page **4** of **7**

I.4. Qualifications:

All services shall be performed by qualified personnel under the supervision of a professional licensed or otherwise qualified by the state to practice land surveying and document(s) submitted shall bear the Surveyor's seal and statement to that effect.

I.5. Protection of Property and Safety:

The Surveyor shall contact the County and the representative from Panhandle Eastern Pipe Line Co. LP for information regarding the site and specifically the four (4) high pressure natural gas lines. The Surveyor shall take all reasonable precautions to prevent damage to the property or persons, visible and concealed, and shall reasonably restore the site to the condition existing prior to the Surveyor's entry. All placement of cones, signs, and barricades must conform to the American Traffic Safety Standards.

I.6. Insurance:

The Surveyor shall provide and maintain insurance coverage for claims under Worker's Compensation Acts: claims for damages because of bodily injury, including personal injury, sickness or disease, or death of employees or of any other person; and from claims for damages because of injury to or destruction of tangible property, including loss resulting there from. The Surveyor's proposal shall state the coverages and limits of liability of professional liability insurance that will be maintained for protection from claims arising out of performance of professional services. Certificates of Insurance evidencing the above coverages shall be made available at the County's request.

I.7. Prevailing Wage:

Surveyor will comply with all prevailing wage laws, if applicable.

1.8. Indemnification:

Surveyor agrees to indemnify the County of all labor laws committed by the approved bidder.

1.9. Fair Employment Practices:

Surveyor agrees they will not discriminate against any employee or applicant for employment, to be employed in the performance of this contract with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their age, (except when based on a bona fide occupation qualification), or because of their race, color, religion, national origin, ancestry, sex, height, weight, marital status, veteran status or handicap unrelated to the ability to perform the duties of a particular job. (Act No. 251 P.A. 1955, as amended).

I.10. Use of Surveyor's Drawings and Digital Files:

It is understood that the County, or County's representatives, may reproduce the Surveyor's drawings and digital files containing said drawings without modification and distribute the prints or digital files in connection with the County's needs without incurring obligation for additional compensation to the Surveyor.

2. PROPERTY INFORMATION PROVIDED BY COUNTY

2.1. Legal Description:

The four (4) high pressure natural gas pipelines are contained within the North Half (N ½) of the Northeast Quarter (NE ¼) of Section Nineteen (19), Township 46 North, Range 26 West and the Northwest quarter (NW ¼) of the West Half (W ½) of the South Half (S ½) of the Northeast Quarter (NE ¼) of Section Nineteen (19) Township 46 North, Range 26 West. This shall be the boundary for this survey.

2.2. Property Lines and Access:

The Surveyor shall contact the County and the representative from Panhandle Eastern Pipe Line Co. LP to seek access to the site and specifically the four (4) high pressure natural gas lines. The County has title to this property and right of entry for this survey.

3. DRAWING REQUIREMENTS

Requirements for land survey drawing shall be as follows:

- a. Drawings shall note all dimensions and elevations in imperial units at appropriate scale.
- b. Drawing Sheets shall be trim size 24" x 36" with left binding edge and .5" borders,
- c. Show North arrow and located magnetic North directed to the top of the sheet,
- d. Include legend of symbols and abbreviations used on the drawing(s).
- e. Furnish the County with three paper prints and 1 pdf file of each drawing. The Surveyor shall sign and seal each drawing and shall state that to the best of the Surveyor's knowledge, information and belief, all information thereon is true and accurately shown.

f. Furnish to the County an electronic Computer Aided Drawing compatible with AutoCAD or shape files. Electronic drawing must be georeferenced to the correct coordinate system.

4. SURVEY REQUIREMENTS

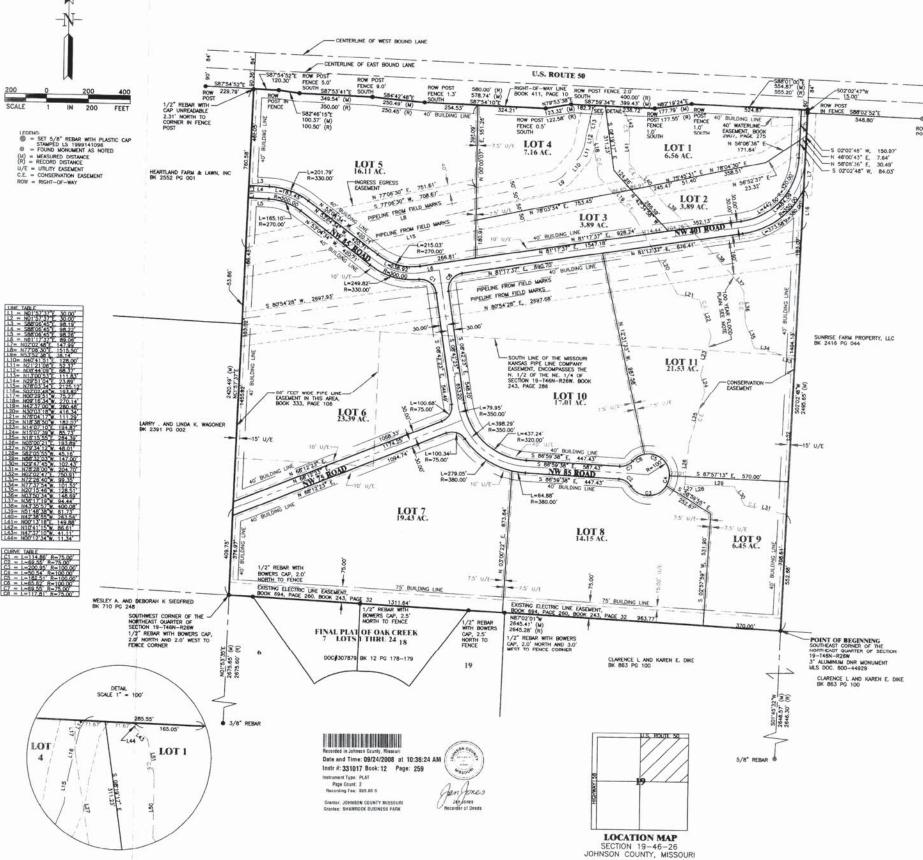
Requirements for Survey Deliverables are as follows:

- a. Within the legally described area, show each of the four (4) pipe line centerlines, given length and bearing (including reference or basis) on each straight line; interior angles, radius, point of tangency and length of curved lines.
- b. Within the legally described area, show four (4) pipeline easements as follows:
 - For Easement Parcels, show four (4) exclusive sixty-six feet (66') wide free and unobscured permanent easements or 33 feet wide on each side of all four (4) centerlines.
 - ii. For Permanent Construction Easements, show four exclusive onehundred feet (100') wide and more particularly described as fifty feet (50') on each side of all four (4) centerlines.
- c. Furnish a legal description for the Easement Parcels and Permanent Construction Easement that conforms to the record title boundaries
- d. Within the legally described area, show individual lot lines, structures, roadways or other points of interest.

Additional information:		
Printed Name:	Phone #:	
Address:		
O'mature.	Data	
Signature:	Date:	

ATTACHMENT – EXHIBIT A – SHAMROCK BUSINESS PARK PLAT

SHAMROCK BUSINESS PARK A SUBDIVISION IN JOHNSON COUNTY, MISSOURI



ORDERED BY:
JOHNSON COUNTY ECONOMIC DEVELOPMENT CORP.
P.O. BOX B
300 N. HOLDEN STREET
WARRENSBURG, MO 64093

HARRINGTON & CORTELYOU, IN 911 MAIN STREET, SUITE 1900 KANSAS CITY MO 64105-5333

NOTES: THIS SURVEY IS BASED ON A TITLE COMMITMENT ISSUED BY WESTERN MISSOURI TITLE COMPANY, COMMITMENT NO. 10091, DATED OCTOBER 0, 2008.

HIS AREA SHOWN ON FEMA FLOOD INSURANCE RATE MAP COMMUNITY-PANEL NUMBER 290809 0175 A, EFFECTIVE DATE: APRIL 2, 1990.

ONE C. THE 100 YEAR FLOOD PLAIN SHOWN HEREON WAS DETERMINED BY MARRINGTON & CORTELYOU, INC.

BEARMOS SHOWN HEREON ARE BASED ON MARS STATION JO-56, N=946877.43 E=2977092.80, GRID FACTOR OF 0.9999475, DATE OF ADJUSTMENT 1997, GRID MORTH MISSOURI STATE PLANE COORDINATE SYSTEM 1983, WEST ZONE.

THE DEED OF RECORD PROVIDED FOR THIS SLIPVEY IS RECORDED IN BOOK 2750 AT PAGE 233.

THIS PARCEL CONTAINS 148,34 ACRES MORE OR LESS

5/6" REBAR WITH PLASTIC CAP LS 1899141096 TO BE SET AFTER CONSTRUCTION OF UTILITIES AND STREETS ON LOT C

ALL STREET RIGHT-OF-WAYS ARE 60.00 FEET WIDE, 30.00 FEET ON EITHER SIDE OF CENTERLINE, CUI, DE SAC RIGHT-OF-WAY HAS

1. HIGHMAY COMPÉRANCE IN FAUGR OF THE STATE OF MISSOURI STATE HORMAY COMMISSION BOOK 228, PAGE 131, 1924 RIGHT—OF—WAY FOR ROUTE NO. 12. BOOK 411; PAGE 10, 1965 RIGHT—OF—WAY FOR U.S. ROUTE 50, SHOWN ON DRAWNO. BOOK 429, PAGE 51, ACCESS COMPANY, SHOWN ON PRAIMED. FAUGE 14, PAGE 218, ACCESS CONTROL, FOR MISSOURI PUBLIC SERVICE COMPANY, SHOWN ON PRAIMED.

2. 4.0 FEET WIDE BLANKET WATERLINE EASEMENT TO PUBLIC WATER SUPPLY DISTRICT

#1 OVER THE WATERLINE AS INSTALLED ORIGINALLY BOOK 2907, PAGE 19. 20 FEET WIDE BLANKET WATERLINE ASSEMENT TO PUBLIC WATER SUPPLY DISTRICT

#1 OVER THE WATERLINE AS INSTALLED ORIGINALLY, BOOK 629, PAGE 19. NOT SHOWN ON DRAWMOR.

4. BLANKET EASEMENT TO MISSOURI KANSAS PIPE LINE COMPANY, BOOK 243, PAGE 286, SHOWN ON DRAWING, GAS CONNECTION TAP TO HOUSE.

5. 66 FEET WIDE BLANKET EASEMENT TO PANHANDLE EASTERN PIPE LINE COMPANY, BOOK 333, PAGE 106. SHOWN ON DRAWING. DESCRIPTION:

A TRACT OF LAND IN THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 46 NORTH, RANGE 26 WEST, JOHNSON COUNTY, MISSOURI, DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHEAST CONNER OF THE NORTHEAST QUARTER OF SECTION 19, TOWNSHIP 46 NORTH, RANGE 28 WEST, THENCE IN 170/2017W ALONG THE SOUTHEAST OF SAME SECTION 19 THE NORTHEAST QUARTER OF SAME SECTION 19 A DISTANCE OF 260-4,41 FEET 10 QUARTER OF SAME SECTION 19 A DISTANCE OF 260-4,41 FEET 10 QUARTER OF SAME SECTION 19 A DISTANCE OF 260-4,41 FEET 10 QUARTER OF SAME SECTION 19 A DISTANCE OF 260-25 TO THE SOUTH BESIT UNIFOR TO SET ALONG THE WEST LINE OF THE NORTHEAST SAME RIGHT OF WAY LINE THE FOLLOWING 9 COURSES. (LECT) TO THE SOUTH BESIT UNIFOR OF 120-30 FEET; 2.) SEZ-46/15*E, A DISTANCE OF 349-54 FEET; 4.) SEZ-46/15*E, A DISTANCE OF 100-37 FEET; 5.) SEZ-46/15*E, A DISTANCE OF 100-37 FEET; 5.) THE SOUTH AND SET ADDITIONAL OF 100-40 FEET; 5.) SEZ-46/15*E, A DISTANCE OF 100-37 FEET; 5.) THE SOUTH SECTION SET ADDITIONAL OF 100-40 FEET; 5.) SEZ-46/15*E, A DISTANCE OF 100-37 FEET; 5.) THE SOUTH SECTION SET ADDITIONAL OF 100-40 FEET; 5.) SEZ-46/15*E, A DISTANCE OF 100-37 FEET; 5.) THE SOUTH SECTION SET ADDITIONAL OF 100-40 FEET; 5.) THE SOUTH SECTION SECT

DEFINITIONS SCIENCE PROPRIETORS OF THE ABOVE DESCRIBED TRACT OF LAND HAS CAUSED THE SAME TO BE SUBDAMORD IN THE MANNER SHOW ON THE ACCOURANTING PLAT, WHICH SUBDAMSION SHALL BE HERKATER KNOWN AS SHAWROCK BUSINESS PARK. IT SHALL BE SUFFICIENT DESCRIPTION OF EACH LOT PLATTED HERKON TO BE DESCRIPTED BY THE WORDER WHICH APPEARS ON SAID OF FOLLOWED BY THE WORDS

STREETS: THE ROADS AND STREETS SHOWN ON THIS PLAT ARE 60.00° MIDE AND ARE FOR THE PURPOSE OF INGRESS-ECRESS, ROADWAY AND FOR THE CONTRIBUTION OF UTILITIES AND WHERE NOT HERETOFRE DEDICATED TO PURBLU USE ARE HEREBY SO DEDICATED.

HADRESS-ECRESS CASEMONT AND CASEMONT IS PEREBY OURSALED TO ADMINISTRATIONS COUNTY FOR PURBLU USE FOR INGRESS-ECRESS ADMINISTRATION OF THE PURBLU USE FOR

EXSEMBLY DEDICATION: AN EXSEMBLY IS HEREBY GRANTED TO PUBLIC UTILITY COMPANIES AND JOHNSON COUNTY TO LOCATE, CONSTRUCT, OPERATE, AND MANTAIN FACILITIES FOR MEATER, GAS, ELECTRICITY, SENAGE, TELEPHONE, CARLE TV, STORM WATER AND SURFACE DRAMAGE, INCLUDING, BUT NOT LIMITED TO, UNDERGROUND PIPES AND COMOUNTS, PAD MOUNTED TRANSFORMERS, SERVICE PEDESTALS, AND OR ALL OF THEM UPON OVER AND ALONG THE STRIPS OF UNND DESKMATED UTILITY EASEMENTS (U/E), PROVIDED THAT THE EASEMENT GRANTED HEREIN !

CONSENTATION EXSEMENT DEDICATION: AN EXSEMENT AND LICENSE IS HEREBY GRANTED TO JOHNSON COUNTY, MISSOURE TO ENTER UPON, REGULATE AND CONTROL THE AREA OF LAND DESCRIBED ON THIS PLAT AND DESIGNATED AS "CONSENTATIONS EXBEDIENT" OR "C.E." WITHINIA THIS COUNTY POLICY, PURPHER, THE PROPERTY OWNER IS PROMITTED FROM CONJUST MPROVEMENTS TO SUCH LAND IN ACCORDANCE WITH APPROVED GRADING, PILLING OR ALTERING THE TERRAIN OR OTHER NATURAL FEATURES; OR DUMPHIG ANY MATERIALS IN AREA OF LAND DESIGNATED AS "C.E.".

BUILDING LINES: BUILDING LINES OR SETBACK LINES ARE HEREBY ESTABLISHED AS SHOWN ON THE ACCOMPANYING PLAT AND NO BUILDING OR PORTION THEREOF SHALL BE CONSTRUCTED BETWEEN THIS LINE AND THE STREET.

I HEREBY CERTIFY THE DESCRIBED PROPERTY IS EXEMPT FROM PROPERTY TAXES, AT THE TIME OF THIS PLATTING, AS IT IS WHOLLY OWNED JOHNSON COUNTY, MISSOURI.

IN TESTIMONY WHEREOF: THE UNDERSIGNED OWNER HAS SUBSCRIBED HIS NAME ON THIS ______DAY O

OWNERS: JOHRSON COUNTY, MSSOUR BY COMMISSIONERS OF THE JOHNSON COUNTY COURT 300 NORTH HOLDEN STREET WARRENSBURG NO 64093 WE SHI COMMISSIONER DATE ASTEM COMMISSIONER DATE

STATE OF MISSOURI))SS

IN THIS 12 DAY OF 240 BEFORE ME PERSONALLY APPEARED THE DULY ELECTED OFFICIALS WHOSE NAMES ARE MITTEN ADOVE, ID ME NUMBER TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FORECOING INSTRUMENT AND ACKNOWLEDGED THAT HE SAME, AS THEIR FREE ACT AND DEED, ON BEHALF OF JOHNSON COUNTY MISSOURI, AND THAT THE SEAL AFTIMED HERETO

IN TESTIMONY WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR ABOVE WRITTEN.

Dame Dhanges 3-9-2011
NOTARY PUBLIC MY COMMISSION EXPIRES

SURVEYOR'S CERTIFICATION

I HEREN CERTIFY THAT A SURVEY WAS MADE, BY ME OR UNDOR MY DIRECT SUPERMISSION, ON THE CARDIND OF THE PREMISES HERED DESCRIBED, AND THE RESULTS OF SAID SURVEY ARE REPRESENTED HEREON. THIS SURVEY WAS DECUTION A COORDINACE WITH THE CURREN MISSIONI MINIMUM STANDARDS FOR PROPERTY BOUNDAMY SURVEYS. TYPE SUBURBAN, DIGITAL, MEDIA SHOULD NOT BE CONSIDERED THE ORIGINAL DOCUMENT.

MARTIN A MUELLER, PLSS MARTIN A MUELLER, PLSS

SHAMROCK BUSINESS PARK SECTION 19-T46N-R26W, JOHNSCN COUNTY, MISSOURI

Mueller, I

McLaughlin

Sht. No.

. .

NOT TO SCALE