



Johnson County Commission

Densil Allen

Presiding Commissioner

John L. Marr

Commissioner, Eastern District

Charles Kavanaugh

Commissioner, Western District

Diane Thompson

County Clerk

Johnson County Courthouse, 300 N Holden, Warrensburg, MO 64093

(660) 747-6161 - Fax 747-9332

www.jococourthouse.com

AGREEMENT FOR ELECTRICAL SERVICES

THIS AGREEMENT dated this _____ day of _____, 2022, by and between the County of Johnson, Missouri, (herein "County") and _____ (herein "Electrical Contractor").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Services** - As authorized by the County in writing, the Electrical Contractor shall provide professional services for the benefit of the County as set forth in specific Proposals and Scopes of Work submitted by the Electrical Contractor and accepted by County, and the Electrical Contractor shall provide the County, as applicable, with the services, inspections, reports, studies, surveys, plans, specifications, and other work outlined. Electrical Contractor agrees to provide all such services in a timely manner as established by the County in writing for each assigned project, or in the absence of the designation, within a reasonable time after receipt of County directives. Electrical Contractor agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based only upon the Services described or by any additional information provided to the Electrical Contractor by the County or County's representative, or a written proposal for services which is approved by the County in writing. No work shall be performed nor shall compensation be paid for the Electrical Contractor's work performed without a County approved written proposal for professional services. Proposals for additional services shall be in written form and shall be specifically responsive to the criteria provided by the County. All work performed by the Electrical Contractor, based upon County approved proposals submitted by the Electrical Contractor, shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the County and

Electrical Contractor in writing. All proposals for work submitted by the Electrical Contractor to the County for work shall at a minimum contain the following:

1.1 **Scope of Services** - Each proposal for services shall contain a detailed description of work to be performed by the Electrical Contractor. When the County provides the Electrical Contractor with a written and/or graphic request for proposal, the Electrical Contractor's proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Electrical Contractor shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Electrical Contractor does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the County shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Electrical Contractor to provide optional services, the Electrical Contractor's proposal shall respond to the options requested, or provide reasons why the Electrical Contractor cannot provide or respond to the request for optional services.

1.2 **Creation of Contract Documents** – Electrical Contractor shall not without the express written permission of the County draft and/or create any contract documents, except for technical specifications and plans, for any project that Electrical Contractor is assigned. Electrical Contractor shall not be compensated for any contract documents drafted or created which are in violation of this provision. In the event that Electrical Contractor is asked to draft and/or create contract documents by the County, then said contract documents must be in compliance with the County's then existing contract standards for projects and no compensation shall be provided to Electrical Contractor for contract documents which fail to meet the County's standards.

1.3 **Time for Completion** - Each proposal for services shall contain a detailed description of the estimated time to complete each task or item of work to be performed by the Electrical Contractor under the proposal. When the County provides the Electrical Contractor with a written and/or graphic request for proposal, the Electrical Contractor's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal unless otherwise specified in a specific proposal.

1.4 **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for

an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the County or County's representative requests the Electrical Contractor to provide work on an hourly fee plus expense basis, the Electrical Contractor's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be charged unless the County's request for proposal specifies otherwise.

1.5 **Signatures** - Proposals for services under this agreement shall be signed and dated by the Electrical Contractor or an authorized representative of the Electrical Contractor (as applicable), and shall be considered binding offers to contract open for acceptance by the County for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the County. All proposals for services under this agreement shall be on forms approved by the County; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of a County provided form, the signature block shall contain a signature line for each of the three County Commissioners and attested by the County Clerk. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the County.

2. **Compensation** - In consideration for the Electrical Contractor's provision of services under this agreement, the County agrees to compensate the Electrical Contractor for services rendered in accordance with the lump sum, hourly rates, unit prices and reimbursement rates for expenses set forth in the proposal for the project for which compensation is sought. No increases in the rates and charges set forth in the proposal shall be permitted without the written authorization of the County. Payments shall be made within thirty (30) days of receipt of invoice by the County. Invoices shall be submitted periodically as mutually agreed upon by the County and Electrical Contractor, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for

services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Electrical Contractor's proposal approved by the County. When periodic requests for payment are made, they shall only reflect charges for work already complete. County may retain five percent (5%) of any partial payment pending final completion of the contract services to correct any deficiencies in performance. The County reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The County further reserves the right to withhold payments for unperformed work or work not performed on a timely basis in accordance with the Electrical Contractor's proposal when delays in performance of services are not attributable to the County, or as a result of a billing dispute between the County and Electrical Contractor. No penalty shall be assessed to County for such amounts withheld until after any dispute is resolved in Electrical Contractor's favor.

3. **County Responsibilities** - County agrees to furnish Electrical Contractor with all current and available information on each task or project assigned to Electrical Contractor, along with any information necessitated by changes in work or services initiated by the County which may affect services rendered hereunder. Electrical Contractor shall notify County of all information it may require from County or other Electrical Contractors and Contractors of County sufficiently in advance so as to avoid delay of the work to be completed by Electrical Contractor.

4. **Coordination of Work and Work Product** - Electrical Contractor shall coordinate all work with the County's designated representative for each task or project assigned to Electrical Contractor and submit to the County's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. Notwithstanding the Electrical Contractor's right to ownership under Section 17, all reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the County shall also be considered the property of the County. When available and requested by the County, work product shall be provided in electronic form at actual cost in media compatible for use with County software and equipment, and Adobe .pdf format shall be acceptable.

5. **Protection of Work, Property and Persons** - To the extent Electrical Contractor's work will require any field work, testing, sampling or otherwise, during any active construction or excavation activities, the requirements of this Section shall apply. The Electrical Contractor will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with their employees and services provided under this Agreement. The Electrical Contractor will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all of its employees providing work under this Agreement and other persons who may be affected thereby, all the provided services and all materials or equipment to be incorporated therein, whether in storage on or off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements,

roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction. The Electrical Contractor shall comply with all pertinent provisions of the Occupational Safety and Health Administration (OSHA), any State Safety and Health agency requirements.

5.1. The Electrical Contractor will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction.

5.2 In emergencies affecting the safety of persons or the scope of work or property at the site or adjacent thereto, the Electrical Contractor, will give the County prompt written notice of any significant changes in the scope of work caused thereby, and a change order shall thereupon be issued covering the changes and deviations involved.

5.3 Electrical Contractor agrees that any employees engaged for services that require presence on an active construction work site will require any employee of Electrical Contractor on the work site to complete ten hours of training pursuant to Section 292.675 RSMo within sixty days of beginning work on the project.

Any Electrical Contractor violating the training requirements of Section 292.675 RSMo shall forfeit as a penalty to the public body on whose behalf the contract is made the sum of \$2,500.00 plus \$100.00 for each violating employee, per day. These penalties shall accrue on expiration of the time limits set forth in Sections 292.675.2 and 292.675.3 RSMo.

All sums due for such forfeiture and penalty shall be withheld from payments owed under the Contract. No payment otherwise due shall be made during any term of uncorrected violations of Section 292.675 RSMo and no interest or penalties shall accrue on any such unmade payment.

6. **General Insurance Requirements** - Electrical Contractor shall purchase and maintain such insurance as will protect it from claims set forth below which may arise out of, or result from the Electrical Contractor's work, whether such execution be by the Electrical Contractor, any subcontractor, or by anyone directly or indirectly employed by any of them, or by anyone whose acts may be liable:

6.1 **Commercial General Liability** - in the amount of at least \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate for bodily injury and property damage.

6.2 **Automobile Coverage** - Claims for damages because of bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of

those motor vehicles, arising out of the operation of the following in the execution of projects:

- a) Electrical Contractor's own vehicles,
- b) Hired vehicles, and
- c) Vehicles not owned by the Electrical Contractor.

The insurance shall cover the use of the above-mentioned vehicles during the term of this Agreement. The minimum amounts of such insurance shall be the same as required for Public Liability and Property Damage Insurance. This shall be in addition to any other statutorily required automobile coverage.

6.3 The Electrical Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella liability insurance policies results in the same or greater coverage as the coverages required above and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

6.4 **Workers Compensation and Employer's Liability** - Claims under workmen's compensation, disability benefit and other similar employee benefit acts in amounts required by law. In case any class of employees engaged in hazardous work under this Agreement is not protected under the workmen's compensation statute, the Electrical Contractor shall provide adequate and suitable liability insurance for the protection of its employees not otherwise protected, with policy limits not less than amounts set forth in 6.1 above.

6.5 **Bodily Injury** - Claims for damages because of bodily injury, occupational sickness or disease, or death of employees in the amounts required by law.

6.6 **Personal Injury** - Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Electrical Contractor, or (2) by any other person.

6.7 **Public Liability and Property Damage** - Claims for damages because of damage to any property, building, or structure on or adjacent to the County's premises, or the injury to or destruction of property resulting from the Electrical Contractor's services in the

amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

Certificates of Insurance that evidence compliance with the above requirements shall be filed with the proposal submitted to the County, prior to the commencement of any work assigned under this Agreement. These certificates shall contain a provision that coverage afforded under the policies will not be cancelled unless at least thirty (30) days prior WRITTEN NOTICE has been given to the County.

7. **Indemnification** - Failure of Electrical Contractor to obtain or maintain such insurance during this contract, or to provide proper proofs thereof upon request of the County, shall not diminish, waive or otherwise reduce the Electrical Contractor's obligations to maintain such insurance coverage and Electrical Contractor shall indemnify and hold the County and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Electrical Contractor, its agents or employees. Further, Electrical Contractor shall hold County harmless from any failure by Electrical Contractor to complete their work in compliance with all applicable local, state and federal regulations.

8. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Electrical Contractor's proposal for services, the Electrical Contractor shall not delegate or subcontract any work to be performed by the Electrical Contractor under this agreement to any other person, business or entity without the express advance written approval of the County for such delegation or subcontract work.

9. **Records and Samples** - To the extent not otherwise transferred to the County's possession, Electrical Contractor agrees to retain and provide the County with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Electrical Contractor agrees to either retain all test products or samples collected by or submitted to Electrical Contractor, or return same to the County as mutually agreed upon. In absence of agreement, Electrical Contractor shall not dispose of test samples or products without notice to or consent by the County or the County's representative.

10. **Additional Services** - No compensation shall be paid for any service rendered by the Electrical Contractor considered an additional service beyond the scope of services approved by the County unless rendition of that service and expense thereof has been authorized in writing

by the County in advance of performance of such service. Any additional services performed by the Electrical Contractor prior to such authorization by the County shall be deemed a part of basic services for work performed under a County approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Electrical Contractor shall be entitled to no additional compensation.

11. **County Authorization** -When the term County is used in this agreement, it shall mean the Commissioners of the County. Authorization by the County shall mean written instruction from the County Commissioners or the County Clerk, or their designee. It is further understood and agreed that no person or party is authorized to bind the County to any proposed agreement for services under the auspices of this agreement without having obtained the prior approval of the County Commissioners, County Clerk, or their designee. In this regard, it is understood and agreed that the Electrical Contractor shall not be entitled to rely upon verbal representations by any agent or employee of the County in deviation to the terms and conditions of this agreement, or as authorization for compensation for services except as may be approved by the County Commission or County Clerk in writing. When the term County's representative is used, it shall mean the County Clerk or their designee as specified in writing.

12. **Period of Services and Termination** – The period of performance under this agreement shall be as specified in the proposal. The County may and reserves the right to terminate this agreement at any time with or without cause by giving the Electrical Contractor written notice of termination. Upon receipt of such notice, Electrical Contractor shall discontinue all services in connection with the performance of services authorized under this agreement or County approved proposal for services and County shall upon invoice remit payment for all authorized services completed up to the date of termination notice. Upon payment of this invoice, the Electrical Contractor shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Electrical Contractor shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the County questions the extent of work on a final invoice, the Electrical Contractor shall give the County the opportunity to review and evaluate all work upon which the invoice is based in the offices of the Electrical Contractor prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Electrical Contractor upon not less than seven days written notice in the event the County shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Electrical Contractor. In the event of termination by the Electrical Contractor, the other provisions concerning termination contained in this paragraph shall be applicable. This Contract shall govern all scopes of work approved by the County under its terms for a period of twelve months from its execution, and annually

thereafter in any year for which Electrical Contractor is qualified by County to perform services.

13. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Johnson County, Missouri and that Johnson County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

14. **Certification of Lawful Presence / Work Authorization** - Electrical Contractor will complete the required certifications of lawful presence and, if the contract is to exceed \$5,000.00, shall complete and return the Work Authorization Certification attached hereto. Electrical Contractor shall indemnify and hold harmless the County and its officials, agents and employees from all costs and liabilities incurred as a result of Electrical Contractor's failure, or failure of its employees, agents or Subcontractors, to comply with Section 285.530 RSMo regarding unauthorized aliens, Section 208.009 RSMo regarding contracts with public entities, Section 292.675 RSMo regarding OSHA training for Public Works, to the extent the same are applicable during the term of this Agreement. Attached hereto are certifications of compliance required.

15. **Nature of Relationship** - Electrical Contractor herein is an independent party and shall not act as an agent for the County, nor shall Electrical Contractor be deemed to be an employee of the County for any purposes whatsoever. The Electrical Contractor shall not enter into any agreement or incur any obligations on the County's behalf or commit the County in any manner.

16. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

17. **Ownership of Plans and Documents** - Records. In addition to County's ownership rights under Section 4, the field notes, design notes, original drawings of the construction plans, and logs of any wells drilled, as instruments of service, are and shall remain, the property of the Electrical Contractor; however, the County shall be furnished, at no additional cost, one set of reproducible Mylars of the original drawings of the work. Mylars shall be polyester with clear matte on both sides. The Electrical Contractor shall also deliver all electronic information in Adobe ".pdf" format, if applicable. Any documents submitted in AutoCAD format shall have Electrical Contractor's seal removed. County shall assume all liability for reuse of AutoCAD documents other than by Electrical Contractor, or except as specifically authorized by Electrical Contractor.

The County shall make copies, for the use of the Electrical Contractor, of all of its maps,

records, laboratory tests, or other data pertinent to the work to be performed by the Electrical Contractor pursuant to this Agreement, and also make available any other maps, records, or other materials available to the County from any other maps, records, or other materials available to the County from any other public agency or body. The Electrical Contractor shall have no liability for defects in the services attributable to the Electrical Contractor's reliance upon or use of data, design criteria, as-built drawings, or other information furnished by the County or third parties retained by the County.

The Electrical Contractor shall furnish to the County, copies of all maps, records, field notes, and soil tests which were developed in the course of work for the County and for which compensation has been received by the Electrical Contractor.

[This area left intentionally blank]

18. **Conflict of Interest** - Electrical Contractor hereby covenants that at the time of the submission of any proposal and the execution of this Agreement it has no other contractual or employment relationships which would create any actual or perceived conflict of interest with the County. The Electrical Contractor further agrees that during the term of this Agreement neither the Electrical Contractor nor any of its employees shall acquire any other contractual relationships which create such a conflict. Electrical Contractor shall complete the required Conflict of Interest Form attached hereto and shall have a duty to update said form if there are any changes to the answers provided therein during the term of this Agreement.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

PROFESSIONAL ELECTRICAL CONTRACTOR:

Name of Authorized Representative: _____

BY: _____

Name of Electrical Contractor:

Address of Electrical Contractor:

COUNTY OF JOHNSON, MISSOURI:

ATTEST:

BY:

Densil Allen, Presiding Commissioner

Diane Thompson, County Clerk

John L. Marr, Eastern Commissioner

Charles Kavanaugh, Western Commissioner

CERTIFICATION OF INDIVIDUAL BIDDER

Pursuant to Section 208.009 RSMo, any person applying for or receiving any grant, contract, loan, retirement, welfare, health benefit, post-secondary education, scholarship, disability benefit, housing benefit or food assistance who is over 18 must verify their lawful presence in the United States. Please indicate compliance below. Note: A parent or guardian applying for a public benefit on behalf of a child who is citizen or permanent resident need not comply.

- _____ 1. I have provided a copy of documents showing citizenship or lawful presence in the United States. (Such proof may be a Missouri driver's license, U.S. passport, birth certificate, or immigration documents). Note: If the applicant is an alien, verification of lawful presence must occur prior to receiving a public benefit.

- _____ 2. I do not have the above documents, but provide an affidavit (copy attached) which may allow for temporary 90-day qualification.

- _____ 3. I have provided a completed application for a birth certificate pending in the State of _____. Qualification shall terminate upon receipt of the birth certificate or determination that a birth certificate does not exist because I am not a United States citizen.

Applicant

Date

Printed Name

**WORK AUTHORIZATION CERTIFICATION PURSUANT TO 285.530 RSMo
 (FOR ALL AGREEMENTS IN EXCESS OF \$5,000.00)**

County of _____)
)ss
 State of _____)

My name is _____. I am an authorized agent of _____
 _____ (Electrical Contractor). This business is enrolled and
 participates in a federal work authorization program for all employees working in connection with
 services provided to the County. This business does not knowingly employ any person that is an
 unauthorized alien in connection with the services being provided. Documentation of participation
 in a federal work authorization program is attached hereto.

Furthermore, all Subcontractors working on this contract shall firmly state in writing in
 their contracts that they are not in violation of Section 285.530.1, shall not thereafter be in violation
 and submit a sworn affidavit under penalty of perjury that all employees are lawfully present in
 the United States.

_____ Date
 Affiant

_____ Printed Name

Subscribed and sworn to before me this ____ day of _____, 20_____.

_____ Notary Public

CONFLICT OF INTEREST FORM

PROJECT: _____

RESPONSIBLE COUNTY EMPLOYEE: _____

RESPONSIBLE OR SUPERVISING COUNTY CONSULTANT: _____

1. Have you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the County been involved in any of the following with the County, its employees, elected officials or any responsible consultant identified above?

	Yes	No
Sale, purchase or exchange of property	_____	_____
Receiving or furnishing goods or services	_____	_____
Transfer or receipt of income, assets or funds	_____	_____
Maintenance of bank balances, book balances or other accounts for benefit of another?	_____	_____

2. Have you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the County been indebted to the County, any employee of the County or its elected officials or its responsible consultants in the last twenty-four months? If yes, explain.

3. List all business transactions or relationships that you or any employee or person holding an ownership interest in the company proposing to provide goods or services to the County has had with any employee of the County, its elected official or its responsible consultants in the last twenty-four months.

4. List all gifts valued in excess of \$10.00 offered or accepted by any employee or person holding an ownership interest in the company proposing to provide goods or services to the County either to or from any employee, elected official or its responsible consultants in the last twenty-four months.

By executing this disclosure form, the undersigned personally, and on behalf of the proposing business entity verifies that the information contained herein is truthful and accurate and will remain truthful and accurate throughout all business transactions with the County.

_____ Date: _____

BY: _____

STATE OF MISSOURI)
)SS.
COUNTY OF JOHNSON)

On this ____ day of _____, 20____, before me, appeared _____, to me personally known, who being duly sworn, did swear that the matters contained herein are true to his/her best knowledge and belief.

IN WITNESS WHEREOF, I have placed my hand and notarial seal the day and year last above written.

NOTARY PUBLIC

Bid Form: Johnson County Courthouse – Clock Tower Electrical

Bid Opening: Thursday, January 13, 2022 at 1:30 p.m.

Bidder Information

Company: _____ Contact: _____

Address: _____

Phone / Fax / Email: _____

Date of Attended Mandatory On-Site Project Review: _____

Electrical Qualifications

a. Description and relevant prior experience

b. Three (3) references from similar projects, preferred, complete with reference contact information

Project Description	Entity	Contact Name	Phone Number	Email Address
1.				
2.				
3.				

Technical Approach

- a. Do you agree to meet or exceed the Performance Specifications (Section B)? MEET EXCEED

Notes:

- b. Brief Description of Timeline (Estimated Start Date: _____ and Completion Date: _____)

Notes:

- c. Brief descriptions of compliance procedures to be followed including but not limited to all pertinent provisions of the Occupational Safety and Health Administration (OSHA), any State Safety and Health agency requirements.

Warranty of Work

- a. Describe all warranty specifications and exceptions.

Proposed Lump Sum Cost

- a. Maximum lump sum amount for the cost of all work (labor, materials, services) to be performed in the full execution of the project: _____
- b. Describe any and all variables or additional costs to this maximum lump sum amount including reimbursable expenses.

- c. Describe payment schedule in such amounts as are consistent with amount of work to be performed and billed. Progress payments, less a 5 percent (5%) retainer, with final payment due upon completion of project.

Do you agree to meet all items listed in the Request for Proposals? YES NO If no, please explain:

Do you agree to meet all items listed in the Agreement for Electrical Services? YES NO If no, please explain:

Certificates of Insurance (Agreement for Electrical Services Pages 5-6)

	Certificate Attached	Notes
Commercial General Liability	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Automobile Coverage	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Workers Compensation and Employer's Liability	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Bodily Injury	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Personal Injury	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Public Liability and Property Damage	<input type="checkbox"/> YES <input type="checkbox"/> NO	

Certifications of Compliance (Agreement for Electrical Services page 9)

	Certificate Attached	Notes
Work Authorization	<input type="checkbox"/> YES <input type="checkbox"/> NO	
OSHA Training Requirements	<input type="checkbox"/> YES <input type="checkbox"/> NO	

Additional Certificate Notes

Submission of Bid

Respectfully submitted this _____ day of _____, 2022.

Submitted By: _____ (Insert name of bidding firm or corporation).

Authorized Signature: _____ Print Name: _____

Title: _____ (Owner/Partner/President/Vice President).